



**Calhoun County
Consolidated Dispatch Authority**

Serving Our Community One Call at a Time

Fiscal Year 2021 Budget



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

TO: CCCDA Governing Board of Directors

FROM: Richard Feole, Executive Director
Calhoun County Consolidated Dispatch Authority

DATE: November 10, 2020

SUBJECT: Fiscal Year 2021 Budget Proposal

INTRODUCTION

I hereby present to you for consideration, my recommendation for Calhoun County Consolidated Dispatch Authority's (CCCD) Fiscal Year 2021 Budget. This proposal was prepared in accordance with Generally Accepted Accounting Principles and in compliance with the Uniform Budget and Accounting Act, as well as CCCDA's Fiscal Policies. The following Public Hearing Notice will be posted on CCCDA's website (www.calhouncounty911.org) and published in the Battle Creek Shopper and the Ad-visor & Chronicle:

NOTICE OF PUBLIC HEARING – 2021 BUDGET

The Calhoun County Consolidated Dispatch Authority's Governing Board of Directors will hold a public hearing on Tuesday, December 8th at 2:40 p.m. The purpose of the hearing will be for public to comment on the proposed budget for fiscal year ending December 31, 2021. The 2021 proposed budget includes \$3,988,378 in revenues and expenditures totaling \$3,988,378.

The hearing will be held virtually via Zoom. A link to the meeting will be posted on our website prior to the meeting. A copy of the proposed budget may be obtained and examined on our website at www.calhouncounty911.org.

The recommended 2021 Budget includes estimated revenues of \$3,988,378 and expenditures totaling \$3,988,378, resulting in a balanced budget. This budget is separated into TWO (2) Business Units:

- **2911 – General Dispatch Operations**
All revenue and expenditures related to normative 911 and public safety dispatch services.
- **2912 – CCCDA Training**
Dedicated training fund revenue received from the State of Michigan and all expenditures related to State 9-1-1 Committee approved training.

REVENUES

An itemized list of revenue sources is listed on page 7. I anticipate all 911 surcharge revenues (local and State) will remain stable for 2021. This includes the dedicated training funds to assist PSAPs in meeting the State's minimum training standards for Emergency (9-1-1) Telecommunicators.

For 2021, the revenue generated from the call for service will be \$2,407,851.

INSURANCES

CCCD A will continue to offer fully-funded Health, Vision, and Dental plans to full-time employees. Additionally, full-time employees electing the health insurance can participate in the CareHere Health and Wellness Center. This clinic provides an opportunity for employees to pick up prescriptions, see doctors for colds or chronic conditions, and generally improve their overall health.

Health

This proposal complies with Public Act 152 of 2011 by electing the "Hard Cap" option. The cost limitations for Public Employer Contributions to Medical Benefit Plans for calendar year 2021 were increased 3.3% and are detailed on Page 8 and are listed below:

- \$7,043.89 for single person plans
- \$14,730.96 for individual/spouse plans
- \$19,210.66 for family plans

Page 9 identifies the annual and monthly premiums for the two Health Plans and also provides the "per pay" cost share for the employees. The 2021 Premium rates for the employee are unchanged in both plans due to premiums being stable.

Dental

CCFDA will continue to offer full-time employees the core (base) Dental plan as well as a buy-up option. CCCDA will pay for the CORE option and if the employee elects the buy-up option, he/she is responsible for the cost of the buy-up. Page 10 summarizes the renewal rates for the base and buy-up plans. 2021 rates decreased slightly over 2020 rates.

Vision

CCFDA will continue to offer full-time employees vision insurance at no cost. Premium rates for CCCDA stayed the same as they were for 2020.

PERSONNEL/POSITION BUDGET

The following is a list of positions by classification:

26 - Full-time Emergency Telecommunicators	1 - Full-time Systems Administrator
4 - Part-time Emergency Telecommunicators	1 - Full-time Executive Assistant
4 - Full-time Dispatch Supervisors	1 - Full-time Deputy Director
1 - Full-time QA/Training Supervisor	1 - Full-time Executive Director

As part of this proposal, I recommend the following wage scale adjustments (cost-of-living adjustments):

- ✓ Full-time Emergency Telecommunicators – 2.5% wage scale increase effective the first full payroll period beginning on or after January 1, 2021 (agreed to in the second year of collective bargaining agreement).
- ✓ Part-time Emergency Telecommunicators – 2.5% wage scale increase effective January 1, 2021.
- ✓ Full-time Dispatch Supervisors – 2.5% wage scale increase effective January 1, 2021.
- ✓ Full-time Systems Administrator – 2.5% wage scale increase effective January 1, 2021.
- ✓ Full-time Executive Assistant – 2.5% wage scale increase effective January 1, 2021.
- ✓ Full-time Deputy Director – 2.5% wage scale increase effective January 1, 2021.
- ✓ Full-time Executive Director – 2.5% wage scale increase effective January 1, 2021.

DEFINED BENEFIT RETIREMENT COSTS

Pages 11-13 are excerpts from CCCDA's annual actuarial valuation conducted by Municipal Employees' Retirement System (MERS) for the three defined benefit plans/divisions (which were all closed in 2009). The plans/divisions are funded at the following percentages: 01-Admin – 75%, 10-Supervisors – 78 %, & 11-Emergency Telecommunicators – 94 %. The actuarial

resulted in a required minimum employer contribution of \$11,865 per month or \$142,380 for the year.

After the actuarial valuation was conducted in 2015, MERS had made two significant changes in their methods of valuation computation:

1. Investment Rate of Return Assumption
MERS lowered the Rate of Return Assumption for all assets from 7.75% to 7.35%. This will result in increased costs for CCCDA as less pension payments will come from investment earnings.
2. Amortization Policy
Historically, CCCDA's pension plans have used a rolling amortization period of 20 years to amortize payments toward unfunded accrued liability (UAL). To decrease contribution volatility, MERS reduced the amortization period for "Closed Plans" to a 10 year fixed period.

This annual contribution is built into the 2021 Budget proposal under the Retirement CCCDA MERS DB line item account: 2911-725.010.

In August, MERS did a Projection Scenario for CCCDA. It was determined that the required employer contribution would actually be \$675,000 and that a shortfall contribution of \$532,620 would need to be made during 2021 to maintain the 95% funding level set forth in the Interlocal agreement. This scenario projection is shown on page 14. For this reason, \$675,000 has been budgeted for CCCDA DB plans for 2021.

MAINTENANCE/SERVICE CONTRACTS

Page 15 details all maintenance and service contracts with vendors as well as cost share agreements with other municipalities.

OPERATIONAL PROJECTS

There are seven (7) operational projects recommended as part of this proposal. They are:

PC and Monitor replacement \$15,000

Replace LAN PC, purchase spare PC, Monitors and cables

Tower site and maintenance-\$35,000

Replace lighting system at 18 ½ Mile and roof at Pennfield tower site

VHF improvements - \$20,000

Improvements to VHF systems to improve/increase coverage

Recording system upgrade-\$17,000

Equature system upgrade

Center maintenance and upgrades-\$5000

Replace flooring

Door security- \$10,000

Update door release system

CONCLUSION

This memorandum is to be utilized as a guide while reviewing the budgetary documentation and itemized spreadsheets contained herein that will further explain CCCDA's anticipated revenues and expenditures (personnel, maintenance and service contracts, projects, and debt services) for the forthcoming fiscal year.

If you have any questions or concerns regarding this budgetary proposal, please feel free to contact me at (269) 781-9709 or via email at rfeole@calhouncountymi.gov.

2021 Revenue Sources

Agency/Entity Received From:	Explanation/Description of Revenue:	Busn. Unit	2018 Actual	2019 Actual	2020 Budget	2021
<i>607.015 - Department Fees FOIA</i>						
Various Individuals/Entites	Fees associated to the fulfillment of Freedom of Information Act requests.	2911	\$152	\$0	\$0	\$0
<i>615.010 - Surcharges State</i>						
State of Michigan	Department of Treasury distributes State Surcharge revenues quarterly. These revenues are generated based on a .19 cent State Surcharge and distributed to counties based on 60% per capita and 40% equally.	2911	\$357,385	\$316,343	\$370,000	\$365,000
State of Michigan	State 9-1-1 Committee Training Funds - these funds can only be utilized for approved training courses and are distributed twice each year.	2912	\$30,152	\$31,419	\$35,000	\$35,000
<i>615.020 - Surcharges 911</i>						
Various Service Suppliers	These revenues are generated from the Calhoun County Local 9-1-1 Surcharge of .60 cents. Service suppliers collect and remit this revenue to the County Treasurer.	2911	\$763,322	\$763,322	\$770,000	\$765,000
		2913	\$0	\$0	\$0	\$0
<i>615.030 - Surcharges Local Service</i>						
Calhoun County Service Users - All Municipalities	Call for Service (CFS) formula "Revenue to be Generated"	2911	\$1,983,160	\$1,712,723	\$1,990,871	\$2,407,851
		2913	\$0	\$0	\$0	\$0
Marshall Area Fire Fighters Ambulance Authority	Contractual Agreement with MAFFAA for receiving and dispatching normative hospital transfer calls for service.	2911	\$12,500	\$12,500	\$12,500	\$12,500
Calhoun County Intermediate School District	Tower Space Lease Agreement with CISD for use of the 18 1/2 Mile Road tower. Administrative and utility cost recovery only.	2911	\$1,200	\$1,200	\$1,200	\$1,200
Calhoun County Road Department	Radio communciations infrastructure cost share agreement (Utilities at Sonoma and Albion tower sites, maintenance and support on three 4.9 MHz microwave paths, shelter, HVAC, and generator).	2911	\$2,980	\$2,980	\$2,980	\$2,980
Lakeview School District	Tower Space Lease Agreement with Lakeview School District for use of the Sonoma tower. Administrative and utility cost recovery only.	2911				\$1,200
Dept. of Veteran Affairs PD	The VA utilizes four (4) MCT licenses to connect to LEIN and process general queries. The VA Police Department pays for the annual maintenance and support on said licenses.	2911	\$900	\$900	\$900	\$0
<i>664.000 - Interest and Dividends Revenue</i>						
TCF Bank	Interest and Dividends Revenue	2911	\$10,763	\$13,995	\$3,000	\$3,000
<i>671.00 - Miscellaneous Revenue</i>						
Multiple	Miscellaneous Revenues: FireKeepers Local Revenue Sharing Board Disbursements, fund balance carryover etc.	2911	\$0	\$0	\$776,203	\$394,647
<i>676.00 - Reimbursements Miscellaneous</i>						
SMPA Members	Cost-shares for Southern Michigan PSAP Alliance Members	2913	\$0	\$17,936	\$0	\$0
REVENUE TOTAL:			\$3,162,166	\$2,845,325	\$3,963,854	\$3,988,378



STATE OF MICHIGAN
DEPARTMENT OF TREASURY

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

March 18, 2020

**PUBLIC EMPLOYER CONTRIBUTIONS TO MEDICAL BENEFIT PLANS
ANNUAL COST LIMITATIONS – CALENDAR YEAR 2021**

For a medical benefit plan coverage year beginning on or after January 1, 2012, MCL 15.563, as last amended by 2018 Public Act 477, sets a limit on the amount that a public employer may contribute to a medical benefit plan.

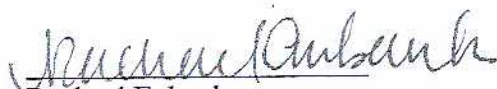
For medical benefit plan coverage years beginning on or after January 1, 2013, MCL 15.563 provides that the dollar amounts that are multiplied by the number of employees with each coverage type be adjusted annually. Specifically, the dollar amounts shall be adjusted, by October 1 of each year after 2011 and before 2019, by the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available. By April 1 of each year after 2018, the dollar amounts shall be adjusted by the change in the medical care component of the U.S. consumer price index for the most recent 12-month period for which data are available. For calendar year 2020, the limit on the amount that a public employer may contribute to a medical benefit plan was set to the sum of the following:

- \$ 6,818.87 times the number of employees and elected public officials with single-person coverage
- \$14,260.37 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- \$18,596.96 times the number of employees and elected public officials with family coverage.

The limits for 2021 equal the 2020 limits increased by **3.3 percent**. The 3.3 percent is the percentage change in the medical care component from the period March 2018-February 2019 to the period March 2019-February 2020.

Thus, for medical benefit plan coverage years beginning on or after January 1, 2021, the limit on the amount that a public employer may contribute to a medical benefit plan equals the sum of the following:

- \$ 7,043.89 times the number of employees and elected public officials with single-person coverage
- \$ 14,730.96 times the number of employees and elected public officials with individual -and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- \$ 19,210.66 times the number of employees and elected public officials with family coverage.


Rachael Eubanks
State Treasurer

March 18, 2020

CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

2021 Health Insurance Rates for ALL Staff

SCENARIO: Hard Cap Allowance utilized as the base throughout all plans. Employee responsible for all costs above the PA 152 Hard Cap Allowance.

ANNUAL PREMIUMS		2020 Rates BCBS				2021 Rates BCBS				
2020 BCBS	2021 BCBS	% Change	Plan Monthly Cost	CCDA Monthly Cost	Employee Contribution Per Month	Per Pay	Plan Monthly Cost	CCDA Monthly Cost (Hard Cap)	Employee Contribution Per Month	Per Pay
PPO 250										
Single	\$8,645.40	X	\$720.45	\$568.24	\$152.21	\$70.25	\$720.45	\$568.24	\$152.21	\$70.25
Dual	\$17,266.20		\$1,438.85	\$1,188.36	\$250.49	\$115.61	\$1,438.85	\$1,188.36	\$250.49	\$115.61
Family	\$23,602.56		\$1,966.88	\$1,549.75	\$417.13	\$192.52	\$1,966.88	\$1,549.75	\$417.13	\$192.52
Health Savings Account										
Single	\$5,525.52	X	\$629.91	\$568.25	\$60.97	\$28.14	\$629.91	\$568.25	\$60.97	\$28.14
Dual	\$11,026.44		\$1,256.37	\$1,188.36	\$68.01	\$31.39	\$1,256.37	\$1,188.36	\$68.01	\$31.39
Family	\$14,996.52		\$1,587.21	\$1,549.75	\$37.46	\$17.29	\$1,587.21	\$1,549.75	\$37.46	\$17.29
Summary										
			P.A. 152:				YES			
			Hard Cap Allowance				CCDA Allowed Cost			
			\$7,043.89				\$343,434.48			
			\$14,730.96							
			\$19,210.66							

2021 Renewal
 CCCDA Dental Renewal

Plan		Core		Buy-Up	
Benefits					
Class I (Preventative Care)	100%	100%	100%		
Class II (Basic Restorative)	50%	50%	80%		
Class III (Major Restorative)	50%	50%	80%		
Class IV (Orthodontia - up to age 19)	50%	50%	50%		
Annual Deductible	\$0	\$0	\$0		
Annual Maximum (Classes II & III)	\$1,000	\$1,000	\$1,000		
Lifetime Maximum (Class IV only)	\$1,000	\$1,000	\$1,000		
Rate Guaratee Expiration January 1, 2022					
ASO Fee	Core	Buy-Up	Current	Renewal	
Administrative Fee	16	19	\$5.05	\$5.05	
Monthly Fixed Costs			\$176.75	\$176.75	
Annual Fixed Costs			\$2,121.00	\$2,121.00	
\$ Difference from Current			---	\$0	
% Difference from Current			---	0.0%	
Illustrative Rates	Core	Buy-Up	Current	Renewal	Renewal
Employee Only	8	6	\$18.42	\$19.54	\$28.32
Employee + 1	0	5	\$34.74	\$37.70	\$54.63
Employee + 2 or more	8	8	\$70.19	\$74.66	\$103.09
Estimated Monthly Costs			\$708.88	\$753.60	\$1,267.79
Estimated Annual Costs			\$8,506.56	\$9,043.20	\$15,213.48
\$ Difference from Current			---	\$536.64	---
% Difference from Current			---	6.31%	0.42%

Notes:

- 1) This is intended to be an easy to read summary. Where differences between this and the contract occur, the contract will prevail
- 2) Headcounts were provided by Delta Dental as of Aug. 2020

**Table 6: Actuarial Accrued Liabilities and Valuation Assets
as of December 31, 2019**

Division	Actuarial Accrued Liability						Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total				
01 - Administrators	\$ 0	\$ 0	\$ 309,455	\$ 0	\$ 309,455	\$ 231,423	74.8%	\$ 78,032	
10 - Supervisors & Deputy Director	1,289,516	0	1,205,207	0	2,494,723	1,957,202	78.5%	537,521	
11 - Emergency Telecom	1,900,990	296,662	2,458,934	24,956	4,681,542	4,378,890	93.5%	302,652	
Total	\$ 3,190,506	\$ 296,662	\$ 3,973,596	\$ 24,956	\$ 7,485,720	\$ 6,567,515	87.7%	\$ 918,205	

Please see the Comments on Asset Smoothing in the Executive Summary of this report.



Executive Summary

Funded Ratio

The funded ratio of a plan is the percentage of the dollar value of the actuarial accrued liability that is covered by the actuarial value of assets. While funding ratio may be a useful plan measurement, understanding a plan's funding trend may be more important than a particular point in time. Refer to Table 7 to find a history of this information.

	12/31/2019	12/31/2018
Funded Ratio*	88%	94%

* Reflects assets from Surplus divisions, if any.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.

Table 1: Employer Contribution Details For the Fiscal Year Beginning January 1, 2021

Division	Total Normal Cost	Employee Contrib. Rate	Employer Contributions ¹			Computed Employer Contrib. With Phase-In	Blended ER Rate No Phase-In ⁵	Blended ER Rate With Phase-In ⁵	Employee Contrib. Conversion Factor ²
			Employer Normal Cost	Payment of the Unfunded Accrued Liability ⁴	Computed Employer Contrib. No Phase-In				
Percentage of Payroll									
01 - Administrators	0.00%	2.00%							
10 - Supervisors & Deputy Director	14.23%	4.16%							
11 - Emergency Telecom	14.70%	7.30%							
Estimated Monthly Contribution³									
01 - Administrators			\$ 0	\$ 845	\$ 845	\$ 764			
10 - Supervisors & Deputy Director			2,449	5,836	8,285	7,679			
11 - Emergency Telecom			1,457	3,348	4,805	3,422			
Total Municipality			\$ 3,906	\$ 10,029	\$ 13,935	\$ 11,865			
Estimated Annual Contribution³			\$ 46,872	\$ 120,348	\$ 167,220	\$ 142,380			

¹ The above employer contribution requirements are in addition to the employee contributions, if any.

² If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1%, because employee contributions may be refunded at termination of employment, and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.

³ For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires (i.e., closed divisions), invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the Appendix.

⁴ Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions to not add across.

⁵ For linked divisions, the employer will be invoiced the Computed Employer Contribution No Phase-in rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown above, by contacting MERS at 800-767-MERS (6377).

Please see the Comments on Asset Smoothing in the Executive Summary of this report.



Date: July 29, 2020
To: MERS Regional Staff
From: MERS Actuarial Staff
Re: Calhoun Co Conso Dispatch Auth (1316) – All Divisions

The purpose of this estimate is to illustrate the contributions needed to maintain a minimum 5-year average funded ratio of 95%. Please note one of the requirements to achieve these estimates was that this average be based on an adjusted funded ratio as of the valuation date that accounts for additional contributions made in the succeeding calendar year (immediately following the publishing of future annual actuarial valuations). These are shown in the column after the "true" valuation funded ratios, and their 5-year average in the next column.

Calhoun Co Conso Dispatch Auth (1316)							
Valuation Year Ending 12/31	Fiscal Year Beginning 1/1	Actuarial Accrued Liability	Valuation Assets	Valuation Funded Percentage	Adjusted Funded Percentage**	5-Year Trailing Average of Adjusted Funded Percentage	Total Assumed Annual Employer Contribution
7.35%/3.00%^ - Adopted 2020 Demographic Assumptions*					106%		
NO 5-YEAR PHASE-IN					103%		
2018	2020	\$ 6,820,551	\$ 6,440,000	94%	95%	105%	\$ 372,000
2019	2021	7,485,720	6,570,000	88%	91%	100%	675,000
2020	2022	8,290,000	7,060,000	85%	90%	97%	675,000
2021	2023	8,570,000	7,860,000	92%	97%	95%	675,000
2022	2024	8,850,000	8,640,000	98%	102%	95%	44,000
2023	2025	9,120,000	9,600,000	105%	105%	97%	42,000
2024	2026	9,380,000	9,910,000	106%	106%	100%	40,000

Notes: ^The Interest Discount Rate (and Future Investment Return)/Wage Inflation Assumptions

*The Actuarial Accrued Liability shown as of 12/31/2018 is based on the old economic assumptions that were in effect.

*The Actuarial Accrued Liability shown as of 12/31/2019 is based on the new economic assumptions only now in effect.

*The Actuarial Accrued Liability starting 12/31/2020 is based on the new economic and demographic assumptions.

**Additional contributions in the calendar year immediately following the valuation date were discounted to 12/31, converted to actuarial value assets, then added to the valuation assets to determine the adjusted funded percentage.

The employer contributions shown in the 2024-2026 fiscal years are based on estimated employer normal cost.

Important Comments

- This document is not a final actuarial report. The contribution amounts and rates in this document are estimates (not actual contribution amounts or rates) and are for illustrative purposes only. Neither the employer, nor any other party receiving or reviewing this document may rely on these calculations as indicative of future contribution amounts or rates. By requesting and accepting this document, the employer agrees that MERS shall have no liability arising out of the provision of these amounts and rates, and agrees to indemnify MERS for any liability arising from same due to the provision of this letter or any information therein to any other party or individual.
- The above projection results are mathematical estimates of future events based on assumptions that may or may not materialize. These calculations can and do vary from one valuation year to the next, and the actual impact of any proposed plan change will change over time as the assumptions about future events are replaced by actual experience.
- The results are based on the same plan provisions, financial and demographic data, and actuarial assumptions and methods underlying the December 31, 2019 Annual Actuarial Valuation except where otherwise noted.
- For a detailed description of the actuarial assumptions and funding methods used in the annual valuation please refer to its [Appendix](#) on the MERS website. In addition, please refer to the [Actuarial Policy](#) adopted by the MERS Retirement Board.

2021 Maintenance/Service Contracts and Cost Share Agreements

Vendor	Description	2018	2019	2020	2021 Budget
INDigital	Vesta 911 Phone system	\$0	\$0	\$32,500	\$32,500
Bridgeway Cummins	Primary PSAP Generator maintenance and service	\$1,576	\$1,576	\$1,576	\$1,700
CORE Technologies	Support for MultiBridge Enterprise & 3 Talon Licenses (added in 2012)	\$2,308	\$2,450	\$2,500	\$2,600
Critical System Service	Maintenance & 24/7 Response for Air Handling Systems	\$6,280	\$6,300	\$6,300	\$6,500
DSS Corporation	Equature Recording System (1st yr included w/purchase)	\$9,000	\$11,200	\$11,200	\$11,500
Eaton	UPS Maintenance/Service	\$5,000	\$5,000	\$5,000	\$5,200
ESRI	Map Editor for CAD Map	\$2,200	\$2,200	\$2,200	\$2,300
Central Square	CAD and MCT Software Support/Maintenance	\$67,570	\$71,000	\$73,500	\$76,100
Stratus Server	Maintenance on Stratus Server	\$6,300	\$6,500	\$0	\$0
MPSCS	800 MHz Radio System Mic Fees for portable radios	\$1,000	\$1,000	\$1,000	\$1,000
MPSCS	Maintenance on MPSCS Tower Microwave - Teki to BC	\$10,000	\$10,000	\$11,000	\$11,000
MSP - CJS Division	LGNet Connection	\$7,000	\$7,000	\$9,600	\$10,000
NotePage	Paging Software (TWO Interfaces and THREE Connectors)	\$750	\$800	\$900	\$900
Priority Dispatch	ProQA Software and 3 Cardsets Support/Maintenance	\$5,282	\$5,282	\$5,300	\$7,000
Motorshop Electric	One Preventative Maintenance Checks for Tower Site Generators	\$7,000	\$7,000	\$7,000	\$7,000
Roe Comm	Township/County Fire Simulcast System/City Fire/Dispatch	\$22,260	\$41,742	\$36,221	\$38,000
Radio Communications	Tower Lease (176 Meachem Ave - Contractual 2% increase each year)	\$16,900	\$17,300	\$17,700	\$17,700
DJ Lawn & Landscaping	Tower Site mowing and plowing	\$8,000	\$8,200	\$8,600	\$9,000
Various Vendors	Time and materials contracts with various vendors.	\$10,000	\$15,000	\$15,000	\$10,000
TOTAL:		\$188,426	\$219,550	\$247,097	\$250,000

2021 CCCDA Operational Projects

PROJECT and/or EQUIPMENT:	Description	ACCOUNT #	AMOUNT
DSS Upgrade	recording system upgrade	2911.980.000	\$17,000
Center maintenance	replace flooring in dispatch	2911.980.000	\$5,000
VHF Improvements	VHF improvements to improve/increase coverage	2911.980.000	\$20,000
CAD PC's, laptops and Monitors	replace remaining CAD PC's at consoles and replace monitors and laptops	2911.980.000	\$15,000
Tower Site maintenance and repairs	replace lighting system at 18 1/2 mile tower site	2911.980.000	\$30,000
Door security system	replace door security system	2911.980.000	\$10,000
Pennfield tower siterepairs	replace roof at Jessup Rd tower site	2911.980.000	\$5,000
	TOTAL:		\$102,000

Calhoun County Consolidated Dispatch Authority
2021 Proposed Budget

Account Number	Description	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	2021 PROPOSED Budget
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REVENUES

Business Unit: 2911 - Dispatch Operations						
400.050	Carry Over (use of fund balance)	\$0	\$213,126	\$1,082,789	\$776,203	\$394,247
607.015	Department Fees FOIA	\$158	\$152	\$624	\$0.00	\$400
615.010	Surcharges State	\$310,257	\$357,385	\$316,343	\$370,000	\$365,000
615.020	Surcharges 911	\$766,417	\$762,974	\$763,322	\$770,000	\$765,000
615.030	Surcharges Local Service	\$2,246,157	\$1,983,160	\$1,712,723	\$2,009,651	\$2,425,731
664.000	Interest and Dividends Revenue	\$2,018	\$2,784	\$10,763	\$1,500	\$3,000
671.000	Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
Business Unit Total: 2911 - Dispatch Operations		\$3,325,007	\$3,319,581	\$3,886,564	\$3,927,354	\$3,953,378

Business Unit: 2912 - CCCDA Training						
400.050	Carry Over (use of Training fund balance)	\$11,592	\$0	\$0	\$0	\$0
615.010	Surcharges State	\$21,459	\$27,670	\$30,276	\$35,000	\$35,000
Business Unit Total: 2912 - CCCDA Training		\$33,051	\$27,670	\$30,276	\$35,000	\$35,000

Business Unit: 2913 - Special Projects						
400.050	Carry Over (use of fund balance)	\$0	\$0	\$0	\$0	\$0.00
615.020	Surcharges 911	\$0	\$0	\$0	\$0	\$0
615.030	Surcharges Local Service	\$9,196	\$0	\$0	\$0	\$0
676.000	Reimbursements Miscellaneous	\$17,396	\$0	\$0	\$0	\$0
696.030	Proceeds Loan	\$0	\$0	\$0	\$0	\$0
Business Unit Total: 2913 - Special Projects		\$26,592	\$0	\$0	\$0	\$0

Revenues Total		\$3,347,251	\$3,644,711	\$3,902,380	\$3,928,854	\$3,988,378
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Account Number	Description	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amend Budget	2021 PROPOSED Budget
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EXPENDITURES

Business Unit: 2911 - Dispatch Operations						
Personnel Services						
702.020	Salaries Regular	\$1,515,612	\$1,629,552	\$1,640,988	\$1,757,573	\$1,687,598
702.030	Salaries Overtime	\$116,515	\$79,804	\$122,443	\$85,000	\$85,000

702.050	Salaries S & A	\$16,825	\$6,791	\$11,676	\$13,000
704.030	Other Pay Bereavement	\$5,221	\$2,815	\$886	\$3,500
706.000	Termination Pay Expense	\$1,805	\$5,176	\$13,003	\$7,000
710.000	Payment in Lieu Insurance	\$42,556	\$36,914	\$29,395	\$30,000
715.020	Allowance Auto	\$4,800	\$4,800	\$4,800	\$4,800
715.030	Allowance Cell Phone	\$2,880	\$2,880	\$2,880	\$2,880

Fringe Benefits					
719.000	Worker's Comp Expense	\$6,483	\$7,391	\$7,640	\$12,000
720.010	Insurance Benefits Hospitalization	\$349,674	\$325,161	\$360,214	\$380,000
720.020	Insurance Benefits Dental	\$17,230	\$18,046	\$17,390	\$20,000
720.030	Insurance Benefits Vision	\$6,001	\$5,053	\$6,486	\$6,000
720.040	Insurance Benefits Life	\$1,180	\$1,136	\$1,097	\$1,500
720.050	Insurance Benefits Unemployment	\$6,778	\$6,734	\$547	\$6,200
721.000	Social Security Expense	\$125,601	\$131,458	\$135,992	\$136,000
725.010	Retirement CCCDA MERS DB	\$27,816	\$201,727	\$101,263	\$372,000
725.020	Retirement CCCDA MERS DC	\$70,137	\$78,982	\$91,300	\$93,000

Supplies					
727.000	Office Supplies Expense	\$3,868	\$5,353	\$4,938	\$7,000
730.000	Maintenance Supplies Expense	\$675	\$493	\$299	\$1,000
740.000	Uniform Supplies Expense	\$1,233	\$1,971	\$1,533	\$3,000
760.000	Kitchen Supplies Expense	\$325	\$0	\$0	\$500
764.000	Food Supplies Expense	\$108	\$219	\$274	\$300

Other Services & Charges					
801.010	Contractual Services Misc	\$227,195	\$201,813	\$228,463	\$242,043
805.070	Professional Services Audit Fees	\$5,300	\$5,400	\$5,500	\$6,000
810.000	Administrative Fees Expense	\$35,835	\$35,835	\$31,400	\$56,000
813.010	Legal Fees Misc	\$3,135	\$2,130	\$0	\$5,000
820.010	Interpreter Fees Misc	\$0	\$126	\$8	\$0
835.020	Medical Services Employee Physical Exams	\$1,180	\$535	\$1,060	\$1,000
835.030	Medical Services Drug Testing	\$0	\$120	\$0	\$500
850.020	Communications Cell Phone Service	\$0	\$0	\$0	\$0
850.030	Communications Telephone Service	\$16,315	\$65,485	\$29,248	\$50,000
850.060	Communications Internet Service	\$7,308	\$7,848	\$8,226	\$9,500
850.070	Communications Copying	\$754	\$1,007	\$1,558	\$1,000
850.080	Communications Mailing	\$200	\$247	\$243	\$500
870.010	Travel Expense Other	\$5,775	\$7,276	\$8,633	\$12,000
870.020	Travel Expense Mileage	\$1,945	\$1,642	\$2,146	\$2,000
870.030	Travel Expense Training	\$6,584	\$10,080	\$1,604	\$7,500
871.010	Education Expense	\$1,628	\$2,866	\$3,304	\$6,000
900.000	Printing Expense	\$0	\$0	\$104	\$1,000
905.000	Advertising Expense	\$1,127	\$502	\$1,040	\$1,500
915.000	Subscription Fees Expense	\$918	\$1,873	\$3,141	\$3,500

\$12,000	
\$3,000	
\$7,000	
\$25,000	
\$4,800	
\$2,880	
\$8,000	
\$330,000	
\$21,000	
\$6,500	
\$1,200	
\$6,000	
\$137,000	
\$675,000	
\$94,000	
\$7,000	
\$1,000	
\$1,000	
\$0	
\$300	
\$250,000	
\$6,000	
\$56,000	
\$3,000	
\$0	
\$1,000	
\$750	
\$0	
\$50,000	
\$2,000	
\$1,500	
\$400	
\$9,000	
\$2,000	
\$5,000	
\$2,000	
\$300	
\$750	
\$3,200	

920.010	Utilities Gas	\$1,581	\$1,873	\$2,694	\$2,000
920.020	Utilities Electricity	\$37,057	\$39,453	\$39,150	\$40,000
934.010	Maintenance Equipment	\$6,361	\$9,753	\$16,258	\$10,000
940.030	Rentals Building/Office	\$30,206	\$30,208	\$30,208	\$33,000
955.000	Miscellaneous Operating Expense	\$7,331	\$4,887	\$4,182	\$7,000
958.010	Insurance Premium	\$15,060	\$26,157	\$27,688	\$31,000
964.010	Refunds and Rebates Expense	\$0	\$0	\$0	\$0
Capital Outlay					
976.000	Equipment Future Projects	\$0	\$0	\$0	\$100,000
980.000	Equipment Equipment	\$96,428	\$197,390	\$108,721	\$181,000
980.010	Equipment Small Equipment	\$7,848	\$16,582	\$35,940	\$24,000
Debt Service					
991.010	Loans Principal	\$0	\$0	\$180,238	\$160,400
991.020	Loans Interest	\$0	\$0	\$0	\$8,600
992.010	Leases Principal	\$0	\$0	\$0	\$0
992.020	Leases Interest	\$0	\$0	\$0	\$0
Business Unit Total: 2011 - Dispatch Operations					\$3,953,378

Business Unit: 2012 - CCCDA Training					
Personnel Services					
702.020	Salaries Regular	\$0	\$0	\$0	\$7,000
702.030	Salaries Overtime	\$0	\$0	\$0	\$3,500
Other Services & Charges					
870.010	Travel Expense Other	\$6,707	\$4,405	\$8,247	\$7,000
870.020	Travel Expense Mileage	\$2,568	\$1,607	\$2,222	\$3,000
870.030	Travel Expense Training	\$18,395	\$13,532	\$15,262	\$14,500
Business Unit Total: 2012 - CCCDA Training					\$35,000

Business Unit: 2013 - Special Projects					
Other Services & Charges					
801.010	Contractual Services Misc	\$0	\$0	\$0	\$0
980.000	Equipment Equipment	\$222,396	\$0	\$0	\$0
Business Unit Total: 2013 - Special Projects					\$0
Expenditures Total					\$3,988,378

2911

Dispatch Operations SUMMARY	2017	2018	2019	2020	2021 PROPOSED
	Actual Amount	Actual Amount	Actual Amount	Amend Budget	Budget
Revenue Grand Totals:	3,266,839	3,125,166	2,845,324	3,963,854	\$3,953,378
Expenditure Grand Totals:	2,796,210	3,223,906	3,350,636	3,963,854	\$3,953,378
2911 - Dispatch Operations Net:	470,629	(98,740)	(505,312)	0	\$0

2912

CCCCA Training SUMMARY	2017	2018	2019	2020	2021 PROPOSED
	Actual Amount	Actual Amount	Actual Amount	Amend Budget	Budget
Revenue Grand Totals:	27,670	30,276	25,732	35,000	\$35,000
Expenditure Grand Totals:	(19,544)	(30,276)	(25,732)	(35,000)	(\$35,000)
2912 - CCCDA Training Net:	8,126	0	0	0	\$0

2913

Special Projects SUMMARY	2017	2018	2019	2020	2021 PROPOSED
	Actual Amount	Actual Amount	Actual Amount	Amend Budget	Budget
Revenue Grand Totals:	27,132	176,291	500,000	0	\$0
Expenditure Grand Totals:	(222,396)	0	(663,417)	0	\$0
2913 - Special Projects Net:	(195,264)	176,291	(163,417)	0	\$0

All Units

NET SUMMARY	2017	2018	2019	2020	2021 PROPOSED
	Actual Amount	Actual Amount	Actual Amount	Amend Budget	Budget
Revenue Grand Totals:	3,465,590	3,644,712	2,845,324	3,899,919	\$3,988,378
Expenditure Grand Totals:	(2,993,960)	(3,906,868)	3,350,636	(3,899,919)	\$3,988,378
Net Grand Totals:	471,630	(262,156)	(262,157)	0	\$0