



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

September 14, at 2:30 p.m.

Marshall Regional Law Enforcement Center

714 US HWY 27 N, Marshall MI 49068

The meeting was called to order by Vice-Chairperson Steve Hinkley at 2:38 P.M.

ROLL CALL:

Directors Present:

Steve Hinkley, Vice-Chair
Jim Coleman, Michigan State Police
Ryan Harvey, Township Association
Marty Uldriks, Area Metropolitan Services Agency
Kristin Blood, City of Battle Creek (Seat #2), attended virtually, Battle Creek,
Calhoun County

Directors Excused:

Jim Blocker, Chairperson
Steve Frisbie, County Board of Commissioners
Ken Snyder, City of Albion
James Schwartz, City of Marshall

Others Present:

Michael Armitage, CCCDA
Kim Grafton, CCCDA
Kate Chism, CCCDA
Lt. Baker, MSP
Jim Mead, Emmett Twp Supervisor
Austin Fraley, Calhoun County IT

AGENDA APPROVAL

A motion was made by Jim Coleman, to approve the September 14, 2021 CCCDA Governing Board agenda. The motion was seconded by Marty Uldriks.

All were in favor.



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Motion was approved.

MEETING MINUTES

A motion was made by Ryan Harvey to accept the August 10, 2021 CCCDA Governing Board minutes. The motion was seconded by Kristin Blood.

All were in favor.
Motion was approved.

PUBLIC COMMENT

No public comment was provided.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: August 1- August 31
3. Year-to-Date Budget Performance Reports
4. 2021 Year-to-Date Statistics
5. Quality Assurance Reports
6. General Correspondence
7. Appointment to Medical Control Authority Board

A motion was made by Kristin Blood to approve the September 14, 2021 Consent Agenda. The motion was seconded by Jim Coleman.

All were in favor.
Motion was approved.

EXECUTIVE DIRECTOR'S REPORT

1. Connectivity Issues- There was a connection issue between a tower site and our consoles during power loss. This has been resolved with the use of UPS battery which was not previously being used. Continuous monitoring will be ongoing to make sure a full resolution has happened.
2. Operations- There is two full-time positions available with a job posting open currently. There are 24 full-time employees and one part-time employee and one employee in training.
3. Outreach- Employees make donations on their own. Gift baskets were donated to Kalamazoo County Dispatch, Gratiot County Dispatch, and one Employee basket.
4. Fire Chief's Meeting- The first monthly fire chief's meeting was attended.



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5. Employee survey- Surveys have been sent out to each employee and a 1:1 meeting will be scheduled with each employee.
6. HR Meeting- CCCDA is not currently receiving all of the services being contracted with HR. Discussions will be had moving forward how to best utilize their services, like Neogov for online employment application processing.
7. Budget-The budget is currently being worked on. The deadline is quickly approaching.
8. TAC- The TAC meeting which would have been normally scheduled tomorrow has been canceled due to lack of business. There is an intention to begin meeting regularly in October.

Comments were made from Steve Hinkley and Kristin Blood thanking Michael Armitage for his Executive Director's report and how much they appreciated the information included in the packet this month.

OLD BUSINESS- None

NEW BUSINESS

1. Future meeting locations/zoom- A brief discussion took place among board members regarding the technology available at the County Administrative Building in the Board of Commissioners' Chambers. A question as to whether there is a need to meet via hybrid, all zoom, or in person. A need was brought to the board by Kristin Blood for the need to meet virtually. She supports having a hybrid model with a goal of eventually coming back to fully in person. Clarification was made with Austin Fraley for the availability of someone from IT to aid in the set up/ recording of the meetings while meeting in a hybrid format.

A motion was made by Ryan Harvey to begin meeting at the Calhoun County Administrative Building, using the Board of Commissioners' Chambers, and utilizing a hybrid meeting format from this point forward. The motion was seconded by Marty Uldriks.

All were in favor.
The motion passed.

PUBLIC COMMENTS

No public comments were provided.

Board Comments

No board comments were provided.

ADJOURNMENT

A motion was made by Jim Coleman to adjourn. The motion was seconded by Marty Uldriks. Meeting was adjourned at 2:51 P.M.