



Consolidated Dispatch Authority

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CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY
Governing Board of Directors
September 12, 2023, at 2:30 PM
Calhoun County Administrative Building- Law Library
315 W Green St, Marshall MI 49068

The meeting was called to order by Chair Steve Hinkley at 2:33

ROLL CALL:

Directors Present: Steve Hinkley, Chairperson
 Barry Schrader, Michigan State Police
 Shannon Bagley, City of Battle Creek (Seat #1)
 Steve Frisbie, County Board of Commissioners
 Eric Krause, City of Albion
 Ryan Harvey, Vice-Chair
 Deb Belles, Area Metropolitan Services Agency
 Patrick O'Donnell, City of Battle Creek (Seat #2)

Directors Excused:
 Joe Caron, City of Marshall

Others Present:
 Michael Armitage, CCCDA
 Robert Stahelin, CCCDA
 Kate Chism, CCCDA

Pledge of Allegiance

Michael Armitage, Executive Director • Robert Stahelin, Deputy Director

AGENDA APPROVAL

A motion was made by Eric Krause to approve the September 12, 2023, CCCDA Governing Board agenda. The motion was seconded by Shannon Bagley

All were in favor.

Motion was approved.

MEETING MINUTES

A motion was made by Patrick O'Donnell to accept the August 22, 2023, CCCDA Governing Board minutes. The motion was seconded by Steve Frisbie.

All were in favor.

Motion was approved.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Routine Agreements, Invoices, and Reimbursements
3. Check Register and Accounts Payable
4. Reports and Items to File

A motion was made by Patrick O'Donnell to approve the September 12, 2023, Consent Agenda. The motion was seconded by Eric Krause.

All were in favor.

Motion was approved.

EXECUTIVE DIRECTOR'S REPORT

1. Recognition- Michael Armitage gave recognition to staff. Call load has been overwhelming and a rough end to the summer.
2. Trainings- Staff has had trainings as normal.
3. Land Purchase- The purchase of land for the use of tower sites is in progress. The property in Homer was on the agenda for yesterday's meeting.
4. CommandCentral Aware- The kick off has taken place and moving along. The server will be installed on Thursday.
5. Hope- Facility K-9 Hope and handler Kidder have passed testing and are now officially certified.
6. Consoles- The workstation project is moving forward with Evans. A PO has been provided to Evans and the order has been placed.
7. Staffing- There are currently 19 full time employees, two in training, and three conditional offers extended. With the extended offers, there will be no open positions.
8. Rave Alert & Smart 911- The number of accounts has increased.

A question from Deb Belles regarding an update on the radio project. Michael Armitage gave an update indicating Law Enforcement is on track to have installations begin soon. Encryption keys are needed to finish.

OLD BUSINESS

None

NEW BUSINESS

1. QA Agreement- The center has been receiving QAs through outsourcing for five months. QAs are being done on medical calls. This process has been found to be beneficial. If the agreement is extended, it would create a price lock for three years. This extension was not a budgeted expense, however interest earnings would cover the costs. This will be incorporated into future budget plans.

A question from Steve Frisbie regarding lower scores in specific areas. Michael explained that the biggest ding to scores is for the questions "Awake and Breathing" not being asked as two separate questions. Another question from Steve Frisbie regarding dispatch life support questions. Michael Armitage stated he did not know the specifics and would report back to the board with an answer. Steve Frisbie added a comment that the outsourcing can be good, as staff resources can then be spent making improvements/training instead of getting scores. It was also noted that all Critical Incidents are scored.

2. Land Purchase- The property on Hubbard St for the Battle Creek tower will be exempt from zoning ordinances. The property is valued at \$2,500, so there is wiggle room for purchase negotiations.

PUBLIC COMMENTS- Three minute limit per person; see public comment policy.

MEMBER COMMENTS

Compliments were given by Ryan Harvey regarding the Fountain St fire.

ADJOURNMENT

The meeting was adjourned at 2:49 PM.