



Consolidated Dispatch Authority

315 WEST GREEN ST
MARSHALL, MI 49068
NON-EMERGENCY PHONE: 269-781-0911

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CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY
Governing Board of Directors
August 22, 2023, at 2:30 PM
Calhoun County Administrative Building- Law Library
315 W Green St, Marshall MI 49068

The meeting was called to order by Chair Steve Hinkley at 2:30

ROLL CALL:

Directors Present:

Steve Hinkley, Chairperson
Barry Schrader, Michigan State Police
Shannon Bagley, City of Battle Creek (Seat #1)
Steve Frisbie, County Board of Commissioners
Eric Krause, City of Albion
Joe Caron, City of Marshall

Directors Excused:

Ryan Harvey, Vice-Chair
Deb Belles, Area Metropolitan Services Agency
Patrick O'Donnell, City of Battle Creek (Seat #2)

Others Present:

Michael Armitage, CCCDA
Robert Stahelin, CCCDA
Kate Chism, CCCDA
Abbey Kidder, CCCDA
Hope, CCCDA facility K-9

Pledge of Allegiance

AGENDA APPROVAL

A motion was made by Steve Frisbie to approve the August 22, 2023, CCCDA Governing Board agenda with addition of member comment to follow public comment. The motion was seconded by Eric Krause.

All were in favor.

Motion was approved.

SPECIAL PRESENTATION- Facility Canine "Hope"

Supervisor and designated canine handler, Abbey Kidder introduced CCCDA's new facility canine Hope. Supervisor Kidder spoke about the positive impact Hope has already made in the short time she has been with CCCDA. She did a brief presentation of a few of the commands Hope uses while on duty.

MEETING MINUTES

A motion was made by Shannon Bagley to accept the July 11, 2023, CCCDA Governing Board minutes. The motion was seconded by Joe Caron.

All were in favor.

Motion was approved.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Routine Agreements, Invoices, and Reimbursements
3. Check Register and Accounts Payable
4. Reports and Items to File

A motion was made by Barry Schrader to approve the August 22, 2023, Consent Agenda. The motion was seconded by Eric Krause.

All were in favor.

Motion was approved.

EXECUTIVE DIRECTOR'S REPORT

1. EMD QA- The scores have had some ups and downs, but generally trending in the right direction.
2. Corporate Counsel- Jim Dyer will be leaving as corporate counsel for the County and CCCDA at the end of September.
3. Call Volumes- These have been increased, but normal volume for summer months.

4. Tower Locations- Tekonsha negotiations for purchase are being coordinated with a realtor and seem to be going in a positive direction. City of Battle Creek site prospect is north of the bus garage and currently owned by the land bank. FAA approval will be needed; Motorola feels the site will be approved. It is listed for \$5,000 by the land bank. This site would replace the Meachem tower and is a better option for Bedford coverage.
5. Radio Project- Radio programming is up and running. Portable radios for law enforcement have all had initial programming completed.
6. Rapid SOS- This program has been launched.
7. Staffing- Staff currently sits at 19 full time, three in training, and conditional offers out for all open positions. Additionally, there is a conditional offer out for a part time call taker.

OLD BUSINESS

None

NEW BUSINESS

1. 911 Workstation Replacement- The current workstations are 13-14 years old on equipment with a 10 year life expectancy. One position is out of order completely and two positions are broken, but still usable. It would cost \$8,000-\$9,000 to repair broken workstations (per unit). Five companies responded to the RFP, five did site visits, four bids were submitted. We are not bound to choose the lowest bidder. CCCDA staff did multiple site visits to centers currently using three of the companies' workstations. Staff unanimously chose Evans for a variety of reasons including: good cable management, one solid unit with less mechanical issues, monitor mounts which are easily repairable and adjustable. A large contingency is being requested due to the nature of the project. There are costs associated with vacating the space. Time frame for installation would be December-January. A recommendation by Michael Armitage was made to approve Evans bid with Roe Comm and Indigital also having approved work with this project. The project is not to exceed \$350,000; the project is eligible for use of bond funds. The 2023FY budget is projected to come in \$100,000 under budget and bond funds are required to be used within two years.

A brief discussion took place among board members regarding options for payment terms, time frame for the completion of project installation once started, availability of spare parts, and the disposal of current equipment.

A motion was made by Steve Frisbie to approve the workstation project as presented. The motion was seconded by Eric Krause.

All were in favor.

The motion passed.

2. Public Comment Policy- There is currently no policy in place regarding public comment. The policy presented has been reviewed and approved by legal counsel. The board is allowed to impose rules based on the open meetings act. The typical time frame allowed for public comment is three to five minutes. If approved, the policy would be effective immediately.

A motion was made by Steve Hinkley to approve the public comment policy as presented, defining the time frame for public comment to be three minutes. The motion was seconded by Eric Krause.

All were in favor.

The motion passed.

PUBLIC COMMENTS

Autumn Smith of Battle Creek, Calhoun County, was present to submit a report she called the "Erikson Report" and asked it be submitted as evidence. She addressed the members of the board for the full time allotted regarding the information contained in the report, which she stated culminated six years of research. In her statement to the board she briefly stated the report proves ties between Communist China and the U.S. phones, including 911 lines. She urged members of the board to thoroughly read the report.

Barry Adams of 622 W Green St, Marshall, Calhoun County, addressed the members of the board to speak on his disapproval of the board's decision to approve a public comment policy, limiting time for members of the public to speak. He stating this was illegal. He utilized the full time allotted to speak to the board.

MEMBER COMMENTS

Steve Hinkley extended a thanks for Michael Armitage for all his hard work on the console project.

Michael Armitage shared with the board that a copy of the full audit report is available online and a paper copy is available for public viewing in the CCCDA Administration Office lobby.

ADJOURNMENT

The meeting was adjourned at 3:07 PM.