



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

July 14, at 2:30 p.m.

Video conference via Zoom

The meeting was called to order by Chairman Jeff Albaugh at 2:30 P.M.

ROLL CALL:

Directors Present:

Steve Frisbie, Vice-Chairperson
Ken Snyder, City of Albion
Brent Williams, City of Marshall
Susan Baldwin, City of Battle Creek (Seat #2)
Marty Uldriks, Area Metropolitan Services Agency
Steve Hinkley, Calhoun County Sheriff's Office
Jim Blocker, City of Battle Creek (Seat #1)

Directors Excused:

Jeff Albaugh, Chairman
Jim Coleman, Michigan State Police

Others Present:

Rich Feole, CCCDA
Kim Grafton, CCCDA
Kate Chism, CCCDA
Jim Dyer, Legal Counsel

AGENDA APPROVAL

A motion was made by Susan Baldwin to approve the July 14, 2020 CCCDA Governing Board agenda. The motion was seconded by Brent Williams.

All were in favor.
Motion was approved.

MEETING MINUTES

A motion was made by Susan Baldwin to accept the June 9, 2020, CCCDA Governing Board minutes. The motion was seconded by Jim Blocker.

All were in favor.



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Motion was approved.

PUBLIC COMMENT

No public comment was provided.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: June 1- June 30
3. Year-to-Date Budget Performance Reports
4. 2020 Year-to-Date Statistics
5. Quality Assurance Reports
6. General Correspondence

A motion was made by Susan Baldwin to approve the June 9, 2020 Consent Agenda. The motion was seconded by Ken Snyder.

All were in favor.

Motion was approved.

EXECUTIVE DIRECTOR'S REPORT

1. Audit- The audit has been completed by Gamridge and Co. Executive Director Feole has seen the draft of the report and a representative will present an official report at an upcoming meeting in the near future.
2. MERS- The payment calculation for the five year average has not been done yet. It is expected to be done in the next month. It is a factor for our budget.
3. Smith- Kelly Smith retired. She opted to start her retirement a bit early via medical disability through MERS. A small party took place on her last shift to celebrate her many years of service. Beth Owen steps in as number one on the seniority list.
4. Austad- Tara Austad resigned her position and is no longer with the agency.
5. Evans- Chasen Evans has been hired as a part time dispatcher. He works full time at Branch County dispatch. We hope to bring him on full time once Branch is in a better position.
6. Shoulder surgery- This has been rescheduled tentatively for August 25. There will be good coverage with administration.

OLD BUSINESS



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1. Ballot Language- There were some questions/concerns about the language not having any time cap. There was general support, but people do not like the idea of never having the chance to look at it again. A lot of them pointed to the library millage as an example.

There was general discussion amongst the board members about what would be the most beneficial time frame to have it come up for re-election. Some members felt doing it too soon would be detrimental. Jim Dyer stated that specifically for budgeting purposes doing a period of less than ten years would not be beneficial. Marty Uldriks asks if going with Option 1 means it can't be touched once it is in place. Jim Dyer clarified that Option 1 is labeled "indefinite" but does not put any time limitation on it at all. He also clarified that this is NOT a tax, but classified as a user fee. Susan Baldwin added that the senior millage is running right now, it is on a 10 year schedule and it seems to be working very well. There was also a clarifying discussion that there is nothing which needs to be done regarding the existing \$.60 surcharge, the amount which is voted in will replace the existing amount.

A motion was made by Jim Blocker to adopt Option 1 with a 10 year renewal. Susan Baldwin seconded the motion. A roll call vote was taken. Steve Frisbie, yes; Ken Snyder, yes; Susan Baldwin, yes; Brent Williams, yes; Steve Hinkley, yes; Marty Uldriks, yes; Jim Blocker, yes. The motion passed.

NEW BUSINESS

1. Loan proposal from SMB&T- In order to reduce cost this year, ultimately increasing costs over the total life of the loan, the loan could be refinanced. This would be an unsecured loan of up to four years. The loan would cover the payment which was already made this year. The interest rate is at 2.5%, which is a reduction from our current loan. There is a \$1,500 refinancing fee. Over 48 months, the payments would be \$7,750.00 per month or \$93,000.00 per year. Compared to the \$180,000.00 annually of our current loan. Obviously, depending on what happens in November, the loan could end up being paid off early. But, if the surcharge does not pass and we are looking for drastic reductions in our budget this could be the answer. Susan Baldwin asked what the over all increase is to refinance. The total cost to refinance is roughly \$12,000.00. Susan Baldwin asked if the equipment will need to be replaced before the loan is paid off. Director Feole stated the equipment will far outlive the loan. It is immediate cash savings.

A motion was made by Jim Blocker to approve a loan from SMB&T for the amount of two years loan payments. The motion was seconded by Brent Williams. A roll call vote was taken. Steve Frisbie, yes; Ken Snyder, yes; Susan Baldwin, yes; Brent Williams, yes; Steve Hinkley, yes; Marty Uldriks, yes; Jim Blocker, yes.

The motion passed.

Director Feole will send all the necessary documentation to the bank to take care of finalizing the loan.

2. Budget and Funding- This is normally done later in the year when more information is available. There can be a reduction in our budget of 11 % in our revenue, which creates a very



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drastic cut to our budget. However, this does not create a big impact in our calls for service invoices for the municipalities. Some of what is taken out of this budget compared to previous years is eliminating travel and removing a supervisor position which was just created. By eliminating this position, it might not actually save money in the long run because having this position ends up saving a lot of over time. The difference in the revenue is a reduction in carry over from the previous budget year. Steve Frisbie commented that he isn't opposed to using some fund balance but doesn't want to deplete it too much just to reduce calls for service. Susan Baldwin asked what is in our revenues are going to be reduced because of COVID. Director Feole stated that other than the possibility in a slight reduction in some state revenue, we are looking at reducing the cost to municipalities. Susan Baldwin says she understands that concept but states she would be very cautious of that. She doesn't want people to think that if we can reduce our budget this year, we can keep reducing it on going. We cannot keep going without. It needs to be explained clearly to everyone, what services will be reduced. Steve Frisbie added on, what capital projects will have to not be done, and how depleted our fund balance will become. Director Feole added that there are puzzle pieces which are missing and there are many adjustments which will need to be made before the budget is finalized. He wanted to show that there are reductions which can be made. Those adjustments will be difficult. They will be painful to our staff and painful to the programs which we have spent years building up, but they can be made. Some money can be saved, but it will be at the cost of a loss of some services. Steve Frisbie closed with the notion that there are municipalities who will not be able to pay their calls for service invoices. The best way to fund 9-1-1 is the surcharge. The question is going to be, what are those municipalities going to do with those funds. The answer is going to be to refund what has been defunded. What programs can be saved because of this surcharge?

PUBLIC COMMENTS

No public comment provided.

Board Comments

None.

ADJOURNMENT

Meeting was adjourned at 3:15P.M.