



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

June 9, at 2:30 p.m.

Video conference via Zoom

The meeting was called to order by Chairman Jeff Albaugh at 2:30 P.M.

ROLL CALL:

Directors Present:

Jeff Albaugh, Chairman
Steve Frisbie, Vice-Chairperson
Ken Snyder, City of Albion
Jim Coleman, Michigan State Police
Brent Williams, City of Marshall
Susan Baldwin, City of Battle Creek (Seat #2)
Marty Uldriks, Area Metropolitan Services Agency
Steve Hinkley, Calhoun County Sheriff's Office

Directors Excused:

Jim Blocker, City of Battle Creek (Seat #1)

Others Present:

Rich Feole, CCCDA
Kim Grafton, CCCDA
Kate Chism, CCCDA
Jim Dyer, Legal Counsel

AGENDA APPROVAL

A motion was made by Ken Snyder to approve the June 9, 2020 CCCDA Governing Board agenda. The motion was seconded by Brent Williams.

All were in favor.
Motion was approved.

MEETING MINUTES

A motion was made by Jim Coleman to accept the May 12, 2020, CCCDA Governing Board minutes. The motion was seconded by Steve Hinkley.

All were in favor.
Motion was approved.



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PUBLIC COMMENT

No public comment was provided.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: May 1- May 31
3. Year-to-Date Budget Performance Reports
4. 2020 Year-to-Date Statistics
5. Quality Assurance Reports
6. General Correspondence

A motion was made by Susan Baldwin to approve the June 9, 2020 Consent Agenda. The motion was seconded by Brent Williams.

All were in favor.
Motion was approved.

EXECUTIVE DIRECTOR'S REPORT

1. Back up Center- For cleaning/sanitizing purposes the back up center was utilized. The transition went smoothly. Each time the transition is made, we learn something new and make the operation go even better the following time. It is good practice.
2. Awards- The annual awards ceremony has been postponed to October. We will celebrate the week of the 11th-17th. The employee of the year, which is normally announced in April has been awarded to Christy Kubasiak.
3. Payroll Issue- There has been an instance of payroll fraud. An official report has been filed and a claim is being filed with MMRMA.
4. Shoulder Surgery- The surgery has yet to be rescheduled.

OLD BUSINESS

1. Funding- The following have already been completed or are in process in order to reduce the budget: eliminating lower priority projects, projects coming in under budget, BCBS making a refund of approximately \$8,000 of premiums due to lack of use during COVID 19, eliminating some overtime, looking into refinancing the Motorola loan to reduce interest costs, and eliminating the executive director's car allowance of



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\$1,200. This is an ongoing process where the staff will continue to work on reducing the budget.

NEW BUSINESS

1. Surcharge increase proposal- Chairperson Albaugh opened the floor for discussion, calling on everyone to give their thoughts and opinions, or ask questions of Director Feole. The discussion was as follows:

Steve Frisbie was not in favor of allowing the surcharge to be moved forward at this time. He would like to first see how CCCDA can reduce their budget.

Ken Snyder was in favor of the surcharge but did have questions regarding the language that would be used on the ballot.

Jim Colman feels that it might be difficult at this time to get an increase on the surcharge but we should try.

Susan Baldwin suggested a change to the language of \$2.99 vs \$3.00 and leave out what it is replacing.

Brent Williams stated that the City of Marshall has already met and is in full support of the surcharge increase. He mentions it is important to look at the history of how we got here, and what will be our back up plan if this fails and make that back up plan known to the people.

Steve Hinkley stated that his questions were answered by previous comments and he had nothing to add.

Marty Uldriks added that now is the time to ask for the full \$3.00 indefinitely.

Jeff Albaugh closed with his thoughts of favoring an indefinite plan. And included his thought that the back up plan should be CFS and not a millage.

Jeff Albaugh made a motion to adopt the resolution as drafted by Jim Dyer with option 3, omitting the previously charged amount. Brent Williams Seconded the motion.

A roll call vote was taken, votes were as follows: Jeff Albaugh, Yes; Steve Frisbie, No; Ken Snyder, Yes; Jim Coleman, Yes; Susan Baldwin, Yes; Brent Williams, Yes; Steve Hinkley, Yes; Marty Uldriks, Yes.

The motion passed.

PUBLIC COMMENTS

No public comment provided.

Board Comments

The board asked that Director Feole to further prepare budget reduction and how it will affect services and a plan for if the surcharge is not approved.

ADJOURNMENT

Meeting was adjourned at 3:48 P.M.