



Calhoun County Consolidated Dispatch Authority

315 W. Green St., Marshall MI 49068
Administration: (269) 781-0911 • Emergency: 911
www.calhouncounty911.org

CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

May 10, 2022, at 2:30 p.m.

Calhoun County Administrative Building- Law Library

315 W Green St, Marshall MI 49068

The meeting was called to order by Chair Jim Blocker at 2:31 P.M.

ROLL CALL:

Directors Present:

Jim Blocker, Chairperson
Steve Hinkley, Vice-Chair
Kevin Leiter, Area Metropolitan Services Agency
Steve Frisbie, County Board of Commissioners
Ken Snyder, City of Albion
James Schwartz, City of Marshall

Directors Excused:

Kristin Blood, City of Battle Creek (Seat #2)
Barry Schrader, Michigan State Police
Ryan Harvey, Township Association

Others Present:

Michael Armitage, CCCDA
Kate Chism, CCCDA
Jim Dyer, Corporate Counsel

AGENDA APPROVAL

A motion was made by Steve Hinkley, to approve the May 10, 2022, CCCDA Governing Board agenda. The motion was seconded by Ken Snyder.

All were in favor.
Motion was approved.

MEETING MINUTES

A motion was made by Kevin Leiter to accept the April 12, 2022, CCCDA Governing Board minutes. The motion was seconded by Steve Hinkley.

All were in favor.
Motion was approved.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Routine Agreements/Invoices
3. Check Register and Travel Reimbursement
4. Year-to-Date Budget Performance Reports
5. Monthly Call Statistics
6. Quality Assurance Reports
7. General Correspondence.

A motion was made by Kevin Leiter to approve the May 10, 2022, Consent Agenda. The motion was seconded by Ken Snyder.

All were in favor.

Motion was approved.

EXECUTIVE DIRECTOR'S REPORT

1. Statistics- Monthly statistics are included in the report.
2. IPAWS- This program is now live and staff is actively in training.
3. SIRIUS XM/RapidSOS- There was a training exercise completed here in the center. Both SiriusXM and RapidSOS were on site for the exercise. There should be a report available with a couple of months.
4. Generator Issue-There is a resolution. Generator fix is to provide power to the back room with our generator. Our generator had the capacity to also feed the IT room.
5. Operations- telecommunicators have begun to rotate positions each shift. Training has been made available for those who wanted it. It was well received by staff.
6. WeatherTAP- A screen has been placed in dispatch with live radar. It also rotates through announcements specific to our center.
7. Hiring- Going through the hiring process, this has been a struggle. There are currently five open full-time positions. Getting to the point where the shortage is starting to be felt. More work needs to be done with recruitment. Currently looking into what can be done with recruitment. Jim Blocker stated to look into "interview now." Mike Armitage stated there is a challenge having not received ARPA funds. We need to start planning for retention and recruitment. Steve Frisbie stated it is important to start now to plan on what can we afford. It doesn't need to be expensive, but well targeted. If a budget adjustment is needed or MOU would need to come back before the board for an approval. Steve Frisbie made a suggestion that more PTO would be a good idea. It would be a lower cost, no accruing cost. The board left this with "it's yours to come up with."
8. Chairs- A work group has been formed to select new chairs for the center.
9. Post 257- This is a rehab station for fire scenes. With the use of MABIS this can be an automatic dispatch, but right now it is based on request from IC.
10. CIT- A workgroup is being formed to expand CIT intake. The medical vendor is working on medical protocol for this as well.
11. Ballot- Educational materials are being put together currently.
12. Smart911- Active profiles for this program are up significantly.

NEW BUSINESS

1. Informational Campaign Printing/Mailing Quote- A motion was made by Jim Schwartz to approve quote 36730 from Allegra of Battle Creek, along with postage of up to \$11,000. The motion was seconded by Ken Snyder.

All were in favor.

The motion passed.

2. Resolution 2022-004- Budget Amendment #3- A motion was made by Steve Frisbie to approve the budget amendment as presented. The motion was seconded by Kevin Leiter.

All were in favor.

The motion passed.

PUBLIC COMMENTS

None.

CLOSED SESSION

The board went into closed session at Consider a written opinion of counsel, as permitted under MCL 15.268 (1)(h) (Open Meetings Act).

A motion was made by Steve Hinkley to enter into closed session. The motion was seconded by Steve Frisbie.

A roll call vote was taken.

Jim Blocker, yes; Steve Hinkley, yes; Steve Frisbie, yes; Ken Snyder, yes; Kevin Leiter, yes; Jim Schwartz, yes. All were in favor. The motion passed.

The meeting entered into closed session at 2:57 PM.

The meeting reentered into open session at 3:35 PM.

ADJOURNMENT

The meeting was adjourned at 3:35 PM