



Consolidated Dispatch Authority

315 WEST GREEN ST
MARSHALL, MI 49068
NON-EMERGENCY PHONE: 269-781-0911

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CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY
Governing Board of Directors
April 9, 2024, at 2:30 PM
Calhoun County Administrative Building- Law Library
315 W Green St, Marshall MI 49068

The meeting was called to order by Chair Steve Hinkley at 2:30 PM

ROLL CALL:

Directors Present:

Steve Hinkley, Chairperson
Eric Krause, City of Albion
Ryan Harvey, Vice-Chair
Deb Belles, Area Metropolitan Services Agency
Patrick O'Donnell, City of Battle Creek (Seat #2)
Joe Caron, City of Marshall
Steve Frisbie, County Board of Commissioners
Barry Schrader, Michigan State Police

Directors Excused:

Shannon Bagley, City of Battle Creek (Seat #1)

Others Present:

Michael Armitage, CCCDA
Robert Stahelin, CCCDA
Kate Chism, CCCDA

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

A motion was made by Deb Belles to approve the April 9, 2024, CCCDA Governing Board agenda meeting minutes. The motion was seconded by Eric Krause.

All were in favor.

Motion was approved.

MEETING MINUTES

1. A motion was made by Joe Caron to accept the March 12, 2024, CCCDA Governing Board minutes. The motion was seconded by Deb Belles.

All were in favor.

Motion was approved.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Routine Agreements, Invoices, and Reimbursements
3. Check Register and Accounts Payable
4. Reports and Items to File

A motion was made by Eric Krause to approve the April 9, 2024, Consent Agenda. The motion was seconded by Joe Caron.

All were in favor.

Motion was approved.

EXECUTIVE DIRECTOR'S REPORT

1. Call volume is average. Texts to 911 are up.
2. Radio project is moving on target. Talkgroup plans are in place. Radios are being programmed. Insurance has been added.
3. Rave Alert use is up, likely due to recent severe weather training.
4. Community visits are taking place.
5. QA numbers trending in the right direction. There was one week with zero non-compliant calls and the following week was nearly perfect.

OLD BUSINESS

1. Out of State Travel- This travel has been approved previously but is being amended. A motion was made by Steve Frisbie to approve the out of state travel as amended. The motion was seconded by Ryan Harvey.

All were in favor.

Motion was approved.

NEW BUSINESS

1. Resolution 2024-003: National Public Safety Telecommunicators Week- A motion was made by Joe Caron to adopt the resolution as presented. The motion was seconded by Deb Belles.
All were in favor.
Motion was approved.
2. MPSCS Member Subscriber Agreement- This is a master agreement, which is required by MPSCS for all user agencies. This is one of two requirements. There is an agreement in place, but it needs a renewal. The second piece will come at the next meeting. A motion was made by Eric Krause to accept the subscriber agreement as presented. The motion was seconded by Patrick O'Donnell.
All were in favor.
Motion was approved.
3. COAM Supervisor Unit Collective Bargaining Agreement- A Motion to approve and ratify the Agreement between the Calhoun County Consolidated Dispatch Authority and the Command Officers Association of Michigan – Supervisors Unit, in substantial form, to be signed by the board chair and executive director was made by Steve Frisbie. The motion was seconded by Eric Krause.
A roll call vote was taken Yea(s)- Steve Hinkley, Ryan Harvey, Steve Frisbie, Barry Schrader, Eric Krause, Deb Belles, Patrick O'Donnell, and Joe Caron. Nea(s)- None.
Motion was passed.
4. Harper Creek School Radio Tower Lease- this is a zero-cost lease with no substantial modifications. A motion was made by Joe Caron to approve lease in substantial form, to be signed by the board chair. The motion was seconded by Patrick O'Donnell.
All were in favor.
Motion was passed.
5. Insurance (added to agenda)- change to contract agreement for insurance of what was approved. A motion was made by Steve Frisbie to add this item to the agenda. The motion was seconded by Eric Krause. The change was included in the packet. A motion was made by Steve Frisbie to approve the change as presented. The motion was seconded by Eric Krause.
All were in favor.
Motion was passed.

CLOSED SESSION

A motion was made by Joe Caron to consider a periodic personnel evaluation of the Executive Director, as permitted under section 8(a) of the Open Meetings Act. The motion was seconded by Ryan Harvey. A roll call vote was taken Yea(s) Steve Hinkley, Ryan Harvey, Steve Frisbie, Barry Schrader, Eric Krause, Deb Belles, Patrick O'Donnell, and Joe Caron. Nea(s)- None.
Motion was passed. The meeting entered into closed session at 2:54 PM.
The meeting reentered open session at 3:07 PM.

NEW BUSINESS (CONTINUED)

6. Executive Director Evaluation/ Employment Agreement Addendum- A summary of comments made by the board members was given by Steve Hinkley, these include: No negative comments from the board, great communication, keeping within the budget, forward thinking, not having to outsource the radio project management, great vision for the future.

PUBLIC COMMENTS- Three-minute limit per person; see public comment policy.

Barry Adams of 622 W Green St, Marshall: Asked the board for reflection of closed session dealings, stated it is against the people. He is also against restriction of time of public comment stating it is unconstitutional.

Autumn Smith of Battle Creek: Shared her concern regarding race entry issues at the jail.

Rebecca Sebring of Fredonia Township: Shared her anti-communism views.

BOARD COMMENTS

Eric Krause gave an apology for misinformation regarding the Albion Sirens being late during the tornado. It was the College's warning system which was late.

Patrick O'Donnell shared gratitude for Michael Armitage's recent involvement in a Podcast.

ADJOURNMENT

The meeting was adjourned at 3:18PM.