



Consolidated Dispatch Authority

315 WEST GREEN ST
MARSHALL, MI 49068
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CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY
Governing Board of Directors
April 11, 2023, at 2:30 PM
Calhoun County Administrative Building- Law Library
315 W Green St, Marshall MI 49068

The meeting was called to order by Chair Steve Hinkley at 2:32

ROLL CALL:

Directors Present:

Steve Hinkley, Chairperson
Ryan Harvey, Vice-Chair
Barry Schrader, Michigan State Police
Deb Belles, Area Metropolitan Services Agency
Shannon Bagley, City of Battle Creek (Seat #1)
Patrick O'Donnell, City of Battle Creek (Seat #2)

Directors Excused:

Steve Frisbie, County Board of Commissioners
James Schwartz, City of Marshall
Eric Krause, City of Albion

Others Present:

Michael Armitage, CCCDA
Robert Stahelin, CCCDA
Kate Chism, CCCDA

Pledge of Allegiance

AGENDA APPROVAL

A motion was made by Ryan Harvey to approve the April 11, 2023, CCCDA Governing Board agenda with the addition of a new business item. The motion was seconded by Deb Belles.

All were in favor.

Motion was approved.

MEETING MINUTES

A motion was made by Patrick O'Donnell to accept the March 14, 2023, CCCDA Governing Board minutes. The motion was seconded by Barry Schrader.

All were in favor.

Motion was approved.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Routine Agreements/Invoices
3. Check Register and Travel Reimbursement
4. Year-to-Date Budget Performance Reports
5. Monthly Call Statistics
6. Quality Assurance Reports
7. General Correspondence.

A motion was made by Ryan Harvey to approve the April 11, 2023, Consent Agenda. The motion was seconded by Barry Schrader

All were in favor.

Motion was approved.

EXECUTIVE DIRECTOR'S REPORT

1. Reporting- The financial reports being generated out of the new software are longer due to county issued credit card purchases now being included on the report.
2. Training- various training continues across all staff members.

3. Radio Project- This continues to be a busy project. Locations are still being explored for the Battle Creek tower. Homer Village has a conditional approval. The ZBA approved all variance requests.
4. Recording Refresh- A hardware refresh has taken place.
5. Call Load- An update was done to allow for 12 calls from eight. This will keep so many calls from rolling over. A question was raised regarding ever being able to increase the call load to 16. A brief discussion took place regarding monitoring the current plan and deciding if another increase is feasible.
6. Sirens- funding has been applied for to update the siren system to a two way system. There have been issues recently with current system.
7. Trainees- There are currently two staff members in the training phase.
8. Open position- There are currently 54 applicants. This is much higher than recent postings. This is the first posting since the new wage scale.
9. Logo- With the help from the county communications department, a new logo has been rolled out.

OLD BUSINESS

1. None.

NEW BUSINESS

1. Policy- This policy change would allow CPL holders to carry in the center and property. This policy was duplicated from a current Calhoun County policy. Other policies are also being reviewed for update. A brief discussion took place regarding policy details.
A motion was made by Ryan Harvey to approve the policy change as presented. The motion was seconded by Patrick O'Donnell.
All were in favor.
The motion passed.
2. MAAFFA agreement- A discussion took place among board members regarding the current invoicing agreement for hospital transfers. Suggestions were made about a fair price and a frequency to re-evaluate the agreement.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

A motion was made by Ryan Harvey to enter into closed session. The motion was seconded by Barry Schrader.

The board entered into closed session at 2:53 PM with a roll call vote, as permitted under MCL 15.268 (1)(d) to consider the periodic personnel evaluation of the Executive Director. Steve Hinkley, yes; Ryan Harvey, yes; Barry Schrader, yes; Deb Belles, yes; Shannon Bagley, yes; Patrick O'Donnell, yes.

The board came out of closed session at 3:02 PM.

ADJOURNMENT

The meeting was adjourned at 3:02PM.