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MARSHALL, MI 49068
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CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY
Governing Board of Directors
March 14, 2023, at 2:30 PM
Calhoun County Administrative Building- Law Library
315 W Green St, Marshall MI 49068

The meeting was called to order by Chair Steve Hinkley at 2:30

ROLL CALL:

Directors Present:

Steve Hinkley, Chairperson

Ryan Harvey, Vice-Chair

Barry Schrader, Michigan State Police

Kevin Leiter, Area Metropolitan Services Agency

Shannon Bagley, City of Battle Creek (Seat #1)

Patrick O'Donnell, City of Battle Creek (Seat #2)

Eric Krause, City of Albion

Directors Excused:

Steve Frisbie, County Board of Commissioners

James Schwartz, City of Marshall

Others Present:

Michael Armitage, CCCDA

Robert Stahelin, CCCDA

Kate Chism, CCCDA

Pledge of Allegiance

AGENDA APPROVAL

A motion was made by Patrick O'Donnell to approve the March 14, 2023, CCCDA Governing Board agenda with the addition of a new business item. The motion was seconded by Kevin Leiter.

All were in favor.

Motion was approved.

MEETING MINUTES

A motion was made by Kevin Leiter to accept the February 14, 2023, CCCDA Governing Board minutes. The motion was seconded by Barry Schrader.

All were in favor.

Motion was approved.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Routine Agreements/Invoices
3. Check Register and Travel Reimbursement
4. Year-to-Date Budget Performance Reports
5. Monthly Call Statistics
6. Quality Assurance Reports
7. General Correspondence.

A motion was made by Kevin Leiter to approve the March 14, 2023, Consent Agenda. The motion was seconded by Patrick O'Donnell.

All were in favor.

Motion was approved.

EXECUTIVE DIRECTOR'S REPORT

1. Call volume was up due to severe weather, with a significant roll over to Eaton County. All positions were filled. Changes to the call flow made last year have been beneficial.
2. Training continues to occur by staff.
3. A walk through at the hospital in search of a radio repeater was unsuccessful. There are also concerns with in-building radio coverage at the "mega site."
4. The radio project continues to progress. There is now a deployable radio case which will be available for agencies to utilize during special events. This will be able to be used as early as August for county fair.

5. There are currently two employees in training and there has been one resignation.

OLD BUSINESS

1. None.

NEW BUSINESS

1. Resolution 2023-002, National Public Safety Telecommunicator Week. This resolution is to acknowledge all the work behind the scenes.
A motion was made by Ryan Harvey to adopt Resolution 2023-002. The motion was seconded by Barry Schrader. All were in favor.
The motion passed.
2. Computer Equipment Purchase- \$20,000 was budgeted to replace existing computers at consoles. The amount budgeted will cover all hardware and needs to change configuration. A quote from Dell was included and this total should not exceed \$20,000 for all equipment.
A motion was made by Ryan Harvey to approve the purchase of computer equipment needed, not to exceed \$20,000. The motion was seconded by Patrick O'Donnell.
All were in favor.
The motion passed.
3. Battle Creek Community Foundation grant writing- the proposed contract is for \$12,000 to be paid quarterly and can be canceled with notice. A brief discussion took place among board members regarding the success their agencies have had using this service. There was a discussion regarding a vacant grant writing position with the County, but it is unknown when or if that position will be filled. A motion was made by Eric Krause to approve the contract with Battle Creek Community Foundation for grant writing. The motion was seconded by Patrick O'Donnell.
All were in favor.
The motion passed.

A note was added by Michael Armitage there are currently legal concerns at the State level regarding the release of caller information to Spider Tech. There was a general discussion regarding those concerns.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

A motion was made by Ryan Harvey to enter into closed session. The motion was seconded by Barry Schrader.

The board entered into closed session at 3:06 PM with a roll call vote, as permitted under MCL 15.268 (1)(d) to consider the purchase or lease of real property. Steve Hinkley, yes; Ryan Harvey, yes; Barry Schrader, yes; Eric Krause, yes; Kevin Leiter, yes; Shannon Bagley, yes; Patrick O'Donnell, yes.

The board came out of closed session at 3:27 PM.

ADJOURNMENT

The meeting was adjourned at 3:27PM.