# Calhoun County
# Consolidated Dispatch Authority

*Serving Our Community One Call at a Time*

**TO:** **CCCDA Governing Board of Directors, Calhoun County Residents, and Participating Municipalities**

**FROM:** **Jeff Troyer, Executive Director**
**Calhoun County Consolidated Dispatch Authority**

**DATE:** **Monday, November 18, 2013**

**SUBJECT:** **Fiscal Year 2014 Budget Proposal**

---

**INTRODUCTION**

I hereby present to you for consideration, my recommendation for Calhoun County Consolidated Dispatch Authority's (CCCDA) Fiscal Year 2014 Budget. This proposal was prepared in accordance with Generally Accepted Accounting Principles and in compliance with the Uniform Budget and Accounting Act, as well as CCCDA's Fiscal Policies. The following Public Hearing Notice is posted on CCCDA's website (www.calhouncounty911.org) and will be published in the Battle Creek Shopper and the Ad-visor & Chronicle:


# Calhoun County
# Consolidated Dispatch Authority

*Serving Our Community One Call at a Time*


## NOTICE OF PUBLIC HEARING

The Calhoun County Consolidated Dispatch Authority's Governing Board of Directors will hold a public hearing on Tuesday, December 10th at 3:05 p.m. The purpose of the hearing will be for public to comment on the proposed budget of $3,676,150 for fiscal year ending December 31st, 2014.

The hearing will be held in the Law Library Conference Room on the third floor at the Calhoun County Administrative Building, 315 W. Green St., Marshall, Michigan. A copy of the proposed budget may be obtained and examined on our website www.calhouncounty911.org or from the Calhoun County Consolidated Dispatch Authority Administrative Office between the hours of 9:00 a.m. and 3:00 p.m.; Monday through Friday.

**SUMMARY**

The recommended 2014 Budget includes estimated revenues of $3,676,150 and expenditures totaling $3,676,150; resulting in balanced budget. The following are key factors in this budgetary proposal:

- **CALL FOR SERVICE FORMULA GUIDELINES**

  In January 2013, CCCDA adopted the Call for Service (CFS) Formula Implementation Guidelines depicting how revenue would be generated under the CFS formula. As a matter of transparency for the implementation of this formula, section III (CCCDA Annual Budget) of the guidelines address a strict annual budgetary process to encourage service user participation and budgetary restrictions for fiscal years 2014, 2015, and 2016. Pages 1 and 2 of the attached proposal analyze these budgetary restrictions.

- **REVENUES**

  An itemized list of revenue sources are listed on page 3. We continue to see a decrease in local 9-1-1 surcharge revenue but an increase in State 9-1-1 surcharge monies; including the dedicated training fund monies.

  This proposal holds the revenue to be generated by the CFS formula constant. In 2013, the CFS formula generated $1,235,124 from Service Users (municipalities) over a six month period; or an annualized amount of $2,470,248. The revenues to be generated by the same formula in 2014 equate to $2,469,000; a decrease of $1,248.

  The line item budget summary (page 13) reveals a 6.2% decrease in overall revenues from 2013. This is offset when you consider CCCDA utilized $296,937 of fund balance for the issuance of municipal refunds/rebates totaling $300,000 in 2013. If you subtract the transferred in amount of $296,937, you are left with total revenues in 2013 of $3,621,433. If you compare that figure to 2014's anticipated revenue, it reveals an anticipated increase in revenue of $54,717 or 1.5%.

- **INSURANCES**

  I am recommending CCCDA continue to offer the same Health, Vision, and Dental Insurance options to employees. Our insurance plans are currently self-funded and after an analysis by AON (third party administrator), it is recommended we continue the same.

  Health

  This proposal complies with Public Act 152 of 2011 by electing the "Hard Cap" option. Page 4 identifies the 2014 annual cost limitations for public employers as it relates to medical benefit plans. The limitations increased 2.9% from last year.

  CCCDA's 2014 renewal rates increased 6% on average for all three medical plans. Pages 5 and 6 identify the health insurance costs anticipated for both the Non-Union and Union employee groups.

Dental
Page 7 summarizes the renewal rates for the base plan as well as the buy-up option for employees. CCCDA's illustrative rates reveal a 17.2% reduction in dental costs for 2014.

Vision
Page 8 summarizes the renewal rates for CCCDA's vision plan – 1.83% increase.

- **PERSONNEL/POSITION BUDGET**
  The 2014 personnel proposal includes the same positions as approved in 2013: 26 full-time Emergency Telecommunicators, 2 part-time Emergency Telecommunicators, 4 full-time Dispatch Supervisors, 1 full-time CAD Administrator, 1 full-time Deputy Director, 1 full-time Executive Director, and 1 part-time Administrative Assistant. As part of this proposal, I recommend the following changes for 2014:

  - Full-time Emergency Telecommunicators – 1.5% wage scale increase as of January 1, 2014 (agreed to in the tentative collective bargaining agreement).
  - Part-time Staff (Emergency Telecommunicators & Administrative Assistant) – 1.0% wage scale increase as of January 1, 2014.
  - Full-time Dispatch Supervisors – Increase top pay 1.0% effective on position anniversary date (based on performance evaluation).
  - Full-time CAD Administrator - Increase top pay 1.0% effective on position anniversary date (based on performance evaluation).
  - Full-time Deputy Director - 1.0% salary scale increase as of January 1, 2014.

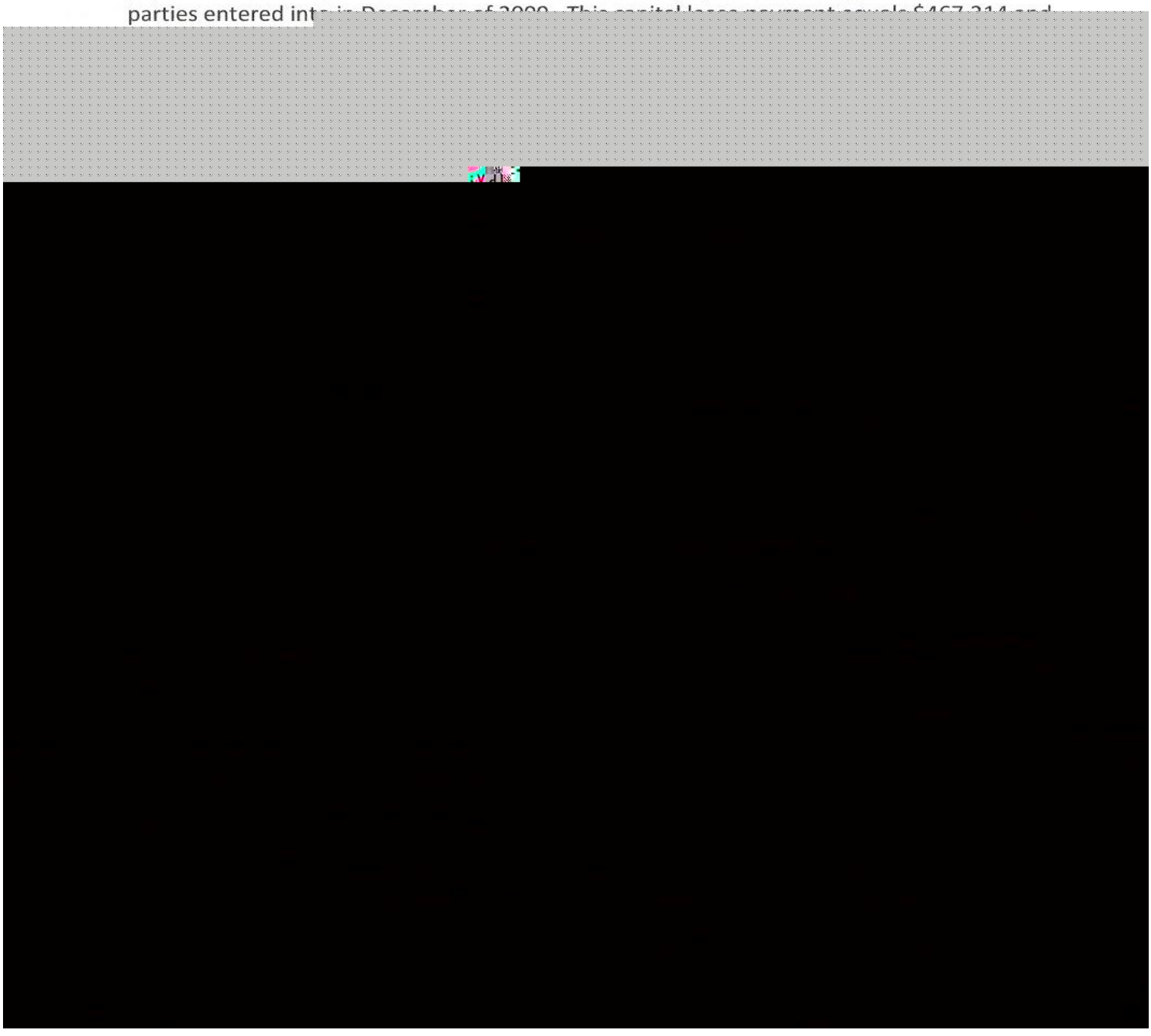
  Page 9 provides a summary of position budgeting costs as it relates to each position's wages and fringe benefits (only includes retirement costs associated to employees participating in a defined contribution plan).

- **DEFINED BENEFIT RETIREMENT COSTS**
  Page 10 identifies CCCDA's required employer contribution for defined benefit retirement plans according to the most recent actuarial valuation conducted by Municipal Employees' Retirement System (MERS). While it was determined CCCDA's required contribution for 2014 is only $557 per month, I am recommending CCCDA contribute $1000 per month and allow the excess monies ($443) to be distributed among the three plans proportionate to their levels of funding.

- **MAINTENANCE/SERVICE CONTRACTS**
  Page 11 details out all maintenance/service contracts with vendors. We are expecting to see a significant savings on maintenance and service contracts for calendar year 2014 due to a change in Computer Aided Dispatch Systems. This change will save us approximately

$60,000 annually but is completely offset by debt services as part of the procurement of the new system for 2014, 2015, and 2016.

- **DEBT SERVICES**
  CCCDA will begin paying on a three year, $250,000 loan from the City of Battle Creek for the purchase of the new CAD system. This debt service is reflected on page 15 of the budget; line items 991.010 and 991.020 totaling $84,584.
  2014 also marks the second to last year CCCDA will incur a debt service (capital lease) payment to the City of Battle Creek as a result of an Equipment Lease Agreement both parties entered int[illegible]



# CCCDA Revenue Sources

| Agency/Entity Received From: | Explanation/Description of Revenue: | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| 2911 - DISPATCH OPERATIONS | | | | |
| 607.015 - Department Fees FOIA | | | | |
| Various Individuals/Entites | Fees associated to the fulfillment of Freedom of Information Act requests. | $400 | $450 | $500 |
| 615.010 - Surcharges State | | | | |
| State of Michigan | Department of Treasury distributes State Surcharge revenues quarter These revenues are generated based on a .19 cent State Surcharge a distributed to counties based on 60% per capita and 40% equally. | $295,000 | $300,000 | $315,000 |
| 615.020 - Surcharges 911 | | | | |
| Various Service Suppliers | These revenues are generated from the Calhoun County Local 9-1-1 Surcharge of .60 cents. Service suppliers collect and remit this reven the County Treasurer. | $875,000 | $875,000 | $839,000 |
| 615.030 - Surcharges Local Service | | | | |
| Calhoun County Service Users All Municipalities | Revenue to be generated by the Call for Service formula implementat July - December 2013 | $0 | $1,241,374 | $2,469,000 |
| Marshall Area Fire Fighters Ambulance Authority | Contractual Agreement with MAFFAA for receiving and dispatching normative hospital transfer calls for service. | $0 | $0 | $12,500 |
| Barry County Central Dispatch | T1 Cost Share - BCCD pay's 1/3 of the cost of the RCM T1 line. Invoi quarterly (NOTE: 2010 was only 3/4's of the year). | $1,950 | $1,950 | $1,950 |
| Dept. of Veteran Affairs PD | The VA utilized two (2) CCCDA PMDC licenses to connect to LEIN an process general queries in '12 & '13. They will have four (4) in '14. | $350 | $700 | $900 |
| Albion, City of | Amount designated by CCCDA Interlocal Agreement; first 6 months | $188,890 | $94,445 | x |
| Bedford Township | Amount designated by CCCDA Interlocal Agreement; first 6 months | $4,004 | $2,002 | x |
| Leroy Township | Amount designated by CCCDA Interlocal Agreement; first 6 months | $4,929 | $2,465 | x |
| Newton Township | Amount designated by CCCDA Interlocal Agreement; first 6 months | $3,492 | $1,746 | x |
| Pennfield Township | Amount designated by CCCDA Interlocal Agreement; first 6 months | $90,698 | $45,349 | x |
| Springfield, City of | Amount designated by CCCDA Interlocal Agreement; first 6 months | $86,951 | $43,476 | x |
| Battle Creek, City of | Amount designated by CCCDA Interlocal Agreement; first 6 months | $1,660,159 | $830,080 | x |
| Emmett Township | Amount designated by CCCDA Interlocal Agreement; first 6 months | $94,581 | $47,291 | x |
| Marshall, City of | Amount designated by CCCDA Interlocal Agreement; first 6 months | $201,934 | $100,967 | x |
| Huron Potawatomi PD | Tribal Police Dispatch Agreement | $7,280 | $3,640 | x |
| 664.000 - Interest and Dividends Revenue | | | | |
| Chemical Bank | Interest and Dividends Revenue | $0 | $0 | $1,300 |
| 2912 - CCCDA TRAINING | | | | |
| 615.010 - Surcharges State | | | | |
| State of Michigan | State 9-1-1 Committee Training Funds - these funds can only be utiliz approved training courses and are distributed twice each year. | $27,500 | $30,500 | $36,000 |
| REVENUE TOT/ | | | | $3,676,150 |

3961 (Rev. 01-11)

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

ANDY DILLON
STATE TREASURER

**September 19, 2013**

# PUBLIC EMPLOYER CONTRIBUTIONS TO MEDICAL BENEFIT PLANS ANNUAL COST LIMITATIONS – CALENDAR YEAR 2014

For a medical benefit plan coverage year beginning on or after January 1, 2012, MCL 15.563 sets a limit on the amount that a public employer may contribute to a medical benefit plan.

For medical benefit plan coverage years beginning on or after January 1, 2013, MCL 15.563 provides that the dollar amounts that are multiplied by the number of employees with each coverage type be adjusted annually. Specifically, the dollar amounts shall be adjusted, by October 1 of each year, by the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available. For calendar year 2013, the limit on the amount that a public employer may contribute to a medical benefit plan was set to the sum of the following:

- $5,692.50 times the number of employees with single person coverage
- $11,385.00 times the number of employees with individual and spouse coverage
- $15,525.00 times the number of employees with family coverage.

The limits for 2014 will equal the 2013 limits increased by the percentage change in the medical care component from the period September 2011-August 2012 to the period September 2012-August 2013, which equaled an increase of **2.9 percent**.

Thus, for medical benefit plan coverage years beginning on or after January 1, 2014, the limit on the amount that a public employer may contribute to a medical benefit plan equals the sum of the following:

- **$5,857.58** times the number of employees with single person coverage
- **$11,715.17** times the number of employees with individual and spouse coverage
- **$15,975.23** times the number of employees with family coverage.

September 19, 2013

Andy Dillon
State Treasurer

# CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

## 2014 Health Insurance Rates for Emergency Telecommunicators

SCENARIO: Hard Cap Allowance utilized as the base throughout all plans. Employee responsible for all costs above the PA 152 Hard Cap Allowance.

| | ANNUAL PREMIUMS | | | 2013 Rates | | | | 2014 Projected Enrollment | | 2014 Rates | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2013 | 2014 | | Plan Monthly Cost | CCCDA Monthly Cost | Employee Contribution Per Month | Employee Contribution Per Pay | | | Plan Monthly Cost | CCCDA Monthly Cost (Hard Cap) | Employee Contribution Per Month | Employee Contribution Per Pay |
| **CB1** | | | | Hard Cap Implemented | | | | | | | | | |
| Single | $9,207.48 | $9,596.40 | 4.2% | $767.29 | $474.38 | $292.92 | $135.19 | Single | 1 | $799.70 | $488.13 | $311.57 | $143.80 |
| Dual | $18,414.96 | $19,192.68 | | $1,534.58 | $948.75 | $585.83 | $270.38 | Dual | 1 | $1,599.39 | $976.26 | $623.13 | $287.60 |
| Family | $25,136.40 | $26,198.04 | | $2,094.70 | $1,293.75 | $800.95 | $369.67 | Family | 0 | $2,183.17 | $1,331.27 | $851.90 | $393.19 |
| **CB3 (Standard Plan)** | | | | CBA requires 15% cost share for Standard Plan CB3 | | | | | | | | | |
| Single | $8,132.64 | $8,541.72 | 5.0% | $677.72 | $576.06 | $101.66 | $46.92 | Single | 5 | $711.81 | $488.13 | $223.68 | $103.24 |
| Dual | $16,265.28 | $17,083.56 | | $1,355.44 | $1,152.12 | $203.32 | $93.84 | Dual | 5 | $1,423.63 | $976.26 | $447.37 | $206.48 |
| Family | $22,202.16 | $23,319.12 | | $1,850.18 | $1,572.65 | $277.53 | $128.09 | Family | 5 | $1,943.26 | $1,331.27 | $611.99 | $282.46 |
| **FB3 (High Deductible with HSA)** | | | | Hard Cap Implemented | | | | | | | | | |
| Single | $4,751.16 | $5,116.20 | 7.7% | $520.93 | $474.38 | $46.55 | $21.49 | Single | 1 | $551.35 | $488.13 | $63.22 | $29.18 |
| | $1,500.00 | $1,500.00 | | | | | | | | | | | |
| Dual | $9,502.44 | $10,232.52 | | $1,041.87 | $948.75 | $93.12 | $42.98 | Dual | 1 | $1,102.71 | $976.26 | $126.45 | $58.36 |
| | $3,000.00 | $3,000.00 | | | | | | | | | | | |
| Family | $12,970.80 | $13,967.40 | | $1,330.90 | $1,293.75 | $37.15 | $17.15 | Family | 3 | $1,413.95 | $1,331.27 | $82.68 | $38.16 |
| | $3,000.00 | $3,000.00 | | | | | | | | | | | |

| | 2013 Rates | |
|---|---|---|
| | CCCDA | EMPLOYEE |
| Total Monthly Cost: | $23,231.70 | $777.75 |
| Total Yearly Cost | $278,780.34 | $9,332.94 |

| P.A. 152: | NO |
|---|---|
| Hard Cap Allowance | CCCDA Allowed Cost |
| $5,692.50 | $243,742.50 |
| $11,385.00 | |
| $15,525.00 | |

| | 2014 Rates | |
|---|---|---|
| | CCCDA | EMPLOYEE |
| Total Monthly Cost: | $20,900.92 | $1,429.65 |
| Total Yearly Cost | $250,811.09 | $17,155.83 |

| P.A. 152: | YES |
|---|---|
| Hard Cap Allowance | CCCDA Allowed Cost |
| $5,857.58 | $250,811.09 |
| $11,715.17 | |
| $15,975.23 | |

# CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

## 2014 Health Insurance Rates for Non-Union/Administration

SCENARIO: Hard Cap Allowance utilized as the base throughout all plans. Employee responsible for all costs above the PA 152 Hard Cap Allowance.

| | ANNUAL PREMIUMS | | | 2013 Rates | | | | 2014 Projected Enrollment | | 2014 Rates | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2013 | 2014 | | Plan Monthly Cost | CCCDA Monthly Cost | Employee Contribution Per Month | Employee Contribution Per Pay | | | Plan Monthly Cost | CCCDA Monthly Cost (Hard Cap) | Employee Contribution Per Month | Employee Contribution Per Pay |
| **CB1** | | | | | | | | | | | | | |
| Single | $9,207.48 | $9,596.40 | 4.2% | $767.29 | $474.38 | $292.92 | $135.19 | Single | 0 | $799.70 | $488.13 | $311.57 | $143.80 |
| Dual | $18,414.96 | $19,192.68 | | $1,534.58 | $948.75 | $585.83 | $270.38 | Dual | 0 | $1,599.39 | $976.26 | $623.13 | $287.60 |
| Family | $25,136.40 | $26,198.04 | | $2,094.70 | $1,293.75 | $800.95 | $369.67 | Family | 0 | $2,183.17 | $1,331.27 | $851.90 | $393.19 |
| **CB3 (Standard Plan)** | | | | | | | | | | | | | |
| Single | $8,132.64 | $8,541.72 | 5.0% | $677.72 | $474.38 | $203.35 | $93.85 | Single | 1 | $711.81 | $488.13 | $223.68 | $103.24 |
| Dual | $16,265.28 | $17,083.56 | | $1,355.44 | $948.75 | $406.69 | $187.70 | Dual | 0 | $1,423.63 | $976.26 | $447.37 | $206.48 |
| Family | $22,202.16 | $23,319.12 | | $1,850.18 | $1,293.75 | $556.43 | $256.81 | Family | 0 | $1,943.26 | $1,331.27 | $611.99 | $282.46 |
| **FB3 (High Deductible with HSA)** | | | | | | | | | | | | | |
| Single | $4,751.16 | $5,116.20 | 7.7% | $520.93 | $474.38 | $46.55 | $21.49 | Single | 1 | $551.35 | $488.13 | $63.22 | $29.18 |
| | $1,500.00 | $1,500.00 | | | | | | | | | | | |
| Dual | $9,502.44 | $10,232.52 | | $1,041.87 | $948.75 | $93.12 | $42.98 | Dual | 0 | $1,102.71 | $976.26 | $126.45 | $58.36 |
| | $3,000.00 | $3,000.00 | | | | | | | | | | | |
| Family | $12,970.80 | $13,967.40 | | $1,330.90 | $1,293.75 | $37.15 | $17.15 | Family | 3 | $1,413.95 | $1,331.27 | $82.68 | $38.16 |
| | $3,000.00 | $3,000.00 | | | | | | | | | | | |

| | 2013 Rates | |
|---|---|---|
| | CCCDA | EMPLOYEE |
| Total Monthly Cost: | $4,830.00 | $472.80 |
| Total Yearly Cost | $57,960.00 | $5,673.60 |

| | 2014 Rates | |
|---|---|---|
| | CCCDA | EMPLOYEE |
| Total Monthly Cost: | $4,970.07 | $534.94 |
| Total Yearly Cost | $59,640.85 | $6,419.27 |

| P.A. 152: | YES |
|---|---|
| Hard Cap Allowance | CCCDA Allowed Cost |
| $5,692.50 | $57,960.00 |
| $11,385.00 | |
| $15,525.00 | |

| P.A. 152: | YES |
|---|---|
| Hard Cap Allowance | CCCDA Allowed Cost |
| $5,857.58 | $59,640.85 |
| $11,715.17 | |
| $15,975.23 | |

# 2014 Renewal & Marketing Report

CCCDA Dental Renewal and Marketing Results

*Self Funded*

| | | | Delta Dental CURRENT & RENEWAL | | | |
|---|---|---|---|---|---|---|
| **Benefit Level** | | | **Self Funded / ASO Core** | | **Self Funded / ASO Buy-Up** | |
| **Class I (Preventative Care)** | | | 100% | | 100% | |
| **Class II (Basic Restorative)** | | | 50% | | 80% | |
| **Class III (Major Restorative)** | | | 50% | | 80% | |
| **Class IV (Orthodontia - up to age 19)** | | | 50% | | 50% | |
| **Annual Deductible** | | | $0 | | $0 | |
| **Annual Maximum (Classes I-III)** | | | $1,000 | | $1,000 | |
| **Lifetime Maximum (Class IV only)** | | | $1,000 | | $1,000 | |
| **Plan Limits** | | | | | | |
| **Fluoride Treatments** | | | 1x per year to age 19 | | 1x per year to age 19 | |
| **Bitewing X-rays (all ages)** | | | 1x per year - up to age 14<br>1x every 2 years - ages 15+ | | 1x per year - up to age 14<br>1x every 2 years - ages 15+ | |
| **Full Mouth X-rays (all ages)** | | | 1x every 7 years | | 1x every 7 years | |
| **Financials** | | | **Current** | **Renewal** | **Current** | **Renewal** |
| **Prefund Deposit** | | | -- | $1,084 | -- | $316 |
| **Self Funded Rates** | **Core** | **Buy-up** | | | | |
| **Administrative Fee** | 24 | 7 | $6.21 | $5.46 | $6.21 | $5.46 |
| **Rate Guarantee** | | | --- | 3 Years | --- | 3 Years |
| **Monthly Fixed Costs** | | | $149 | $131 | $43 | $38 |
| **Annual Fixed Costs** | | | $1,788 | $1,572 | $522 | $459 |
| **$ Difference from Current** | | | --- | -$216 | --- | -$63 |
| **% Difference from Current** | | | --- | -12.1% | --- | -12.1% |
| **Illustrative Rates** | **Core** | **Buy-up** | **Current** | **Renewal** | **Current** | **Renewal** |
| **Employee Only** | 7 | 4 | $26.13 | $20.80 | $36.12 | $32.94 |
| **Employee + 1** | 10 | 1 | $48.09 | $39.11 | $66.31 | $61.10 |
| **Employee + 2 or more** | 7 | 2 | $89.25 | $75.83 | $116.28 | $106.56 |
| **Estimated Monthly Fixed Costs** | | | $1,289 | $1,068 | $443 | $406 |
| **Estimated Annual Fixed Costs** | | | $15,463 | $12,810 | $5,320 | $4,872 |
| **$ Difference from Current** | | | --- | -$2,653 | --- | -$448 |
| **% Difference from Current** | | | --- | -17.2% | --- | -8.4% |

Notes:

1) This is intended to be an easy to read summary. Where differences between this and the contract occur, the contract will prevail.
2) Headcounts were provided by Delta Dental as of 8/20/13.
3) Priority Health did not provide illustrative rates. Fully insured rates have been shown for comparative purposes.

# 2014 Renewal & Marketing Report

Vision Renewal

| | | BCBSM | |
|---|---|---|---|
| | | VSP Network (Self Funded / ASO) | |
| **Benefit Level** | | In-Network / Out-of-Network | |
| Exam Copay | | $5 / $5 | |
| *$ Coverage Limit* | | No Limit / $35 | |
| Standard Frames and/or Standard Lenses Copay | | A combined $10 / $10 | |
| *Standard Lenses - $ Coverage Limit* | | No Limit / Up to predetermined amount based on lens type | |
| *Standard Frames - $ Coverage Limit* | | $130 / $45 | |
| Contact Lenses Copay - *medically necessary w/ prior authorization* | | $10 / $10 | |
| *$ Coverage Limit* | | No Limit / $210 | |
| Contact Lenses Copay - *elective* | | No Copay | |
| *$ Coverage Limit* | | $130 / $105 | |
| **Frequency** | | | |
| Exam | | 12 Months | |
| Lenses | | 12 Months | |
| Frames | | 12 Months | |
| Contact Lenses | | 12 Months | |
| **Financials** | | **Current** | **Renewal** |
| Admin Fee | 873 | $1.58 | $1.64 |
| Rate Guarantee | | -- | 1 Year |
| Monthly Fixed Costs | | $1,379 | $1,432 |
| Annual Fixed Costs | | $16,552 | $17,181 |
| **$ Difference from Current** | | -- | **$629** |
| **% Difference from Current** | | -- | **3.8%** |
| **Illustrative Rates** | | **Current** | **Renewal** |
| Single | 235 | $5.62 | $5.73 |
| Double | 267 | $13.50 | $13.74 |
| Family | 371 | $16.87 | $17.18 |
| Rate Guarantee | | -- | 1 Year |
| Estimated Monthly Illustrative Costs | | $11,184 | $11,389 |
| Estimated Annual Illustrative Costs | | $134,208 | $136,667 |
| **$ Difference from Current** | | -- | **$2,459** |
| **% Difference from Current** | | -- | **1.83%** |

Notes:

1) This is intended to be an easy to read summary. Where differences between this and the contract occur, the contract will prevail.
2) Headcounts were provided by BCBSM on 9/30/2013.
3) Renewal rates include Federal and State taxes and fees.

# CCCDA - 2014 Position Budget Report

| Position | Salary | Holiday Pay | Cell Allow | Auto Allow | Insur. Waiver | Social Security | Unem-ploy | Medical Ins. | Dental Ins. | Vision Ins. | Life Ins. | MERS DC | Workers' Comp | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 9010001 - Dispatcher | 33,375 | 2,086 | | | | 2,713 | 6 | 15,975 | 1,000 | 208 | 66 | 2,482 | 137 | 58,048 |
| 9010002 - Dispatcher | 42,568 | 2,661 | | | | 3,460 | 6 | 5,858 | 300 | 70 | 90 | | 174 | 55,186 |
| 9010003 - Dispatcher | 38,016 | 2,376 | | | | 3,090 | 6 | 11,715 | 500 | 166 | 81 | 2,827 | 156 | 58,933 |
| 9010004 - Dispatcher | 44,040 | 2,753 | | | 2,600 | 3,779 | 6 | 0 | 1,000 | 200 | 95 | | 191 | 54,663 |
| 9010005 - Dispatcher | 43,791 | 2,737 | | | | 3,559 | 6 | 11,715 | 500 | 166 | 92 | | 179 | 62,745 |
| 9010006 - Dispatcher | 44,040 | 2,753 | | | | 3,580 | 6 | 11,715 | 500 | 166 | 95 | | 180 | 63,034 |
| 9010007 - Dispatcher | 44,040 | 2,753 | | | | 3,580 | 6 | 11,715 | 500 | 166 | 95 | 3,275 | 180 | 66,310 |
| 9010008 - Dispatcher | 44,040 | 2,753 | | | | 3,580 | 6 | 15,975 | 1,000 | 208 | 95 | | 180 | 67,836 |
| 9010009 - Dispatcher | 44,040 | 2,753 | | | | 3,580 | 6 | 5,858 | 300 | 70 | 95 | | 180 | 56,881 |
| 9010010 - Dispatcher | 44,040 | 2,753 | | | | 3,580 | 6 | 5,858 | 300 | 70 | 95 | | 180 | 56,881 |
| 9010011 - Dispatcher | 33,482 | 2,093 | | | | 2,721 | 6 | 15,975 | 1,000 | 208 | 66 | 2,490 | 137 | 58,178 |
| 9010012 - Dispatcher | 44,040 | 2,753 | | | | 3,580 | 6 | 11,715 | 500 | 166 | 95 | | 180 | 63,034 |
| 9010013 - Dispatcher | 44,040 | 2,753 | | | | 3,580 | 6 | 11,715 | 0 | 166 | 95 | | 180 | 62,534 |
| 9010014 - Dispatcher | 38,016 | 2,376 | | | | 3,090 | 6 | 15,975 | 500 | 166 | 81 | 2,827 | 156 | 63,193 |
| 9010015 - Dispatcher | 33,482 | 2,093 | | | 2,600 | 2,920 | 6 | 0 | 500 | 166 | 66 | 2,490 | 148 | 44,471 |
| 9010016 - Dispatcher | 38,820 | 2,426 | | | 2,626 | 3,356 | 6 | 0 | 0 | 0 | 81 | 2,887 | 170 | 50,373 |
| 9010017 - Dispatcher | 38,820 | 2,426 | | | 1,300 | 3,255 | 6 | 0 | 300 | 70 | 81 | 2,887 | 165 | 49,310 |
| 9010018 - Dispatcher | 44,040 | 2,753 | | | | 3,580 | 6 | 5,858 | 300 | 70 | 95 | | 180 | 56,881 |
| 9010019 - Dispatcher | 44,040 | 2,753 | | | 52 | 3,584 | 6 | 5,858 | 300 | 70 | 22 | | 181 | 56,865 |
| 9010020 - Dispatcher | 44,040 | 2,753 | | | | 3,580 | 6 | 5,858 | 0 | 70 | 95 | | 180 | 56,581 |
| 9010021 - Dispatcher | 44,040 | 2,753 | | | 52 | 3,584 | 6 | 5,858 | 300 | 70 | 0 | | 181 | 56,843 |
| 9010022 - Dispatcher | 44,040 | 2,753 | | | | 3,580 | 6 | 15,975 | 1,000 | 208 | 95 | | 180 | 67,836 |
| 9010023 - Dispatcher | 31,234 | 1,952 | | | | 2,539 | 6 | 15,975 | 1,000 | 208 | 95 | | 180 | 53,189 |
| 9010024 - Dispatcher | 40,810 | 2,551 | | | | 3,317 | 6 | 11,715 | 0 | 166 | 86 | 3,035 | 167 | 61,853 |
| 9010025 - Dispatcher | 40,071 | 2,504 | | | | 3,257 | 6 | 15,975 | 1,000 | 166 | 86 | 2,980 | 164 | 66,210 |
| 9010026 - Dispatcher | 31,234 | 1,952 | | | | 2,539 | 6 | 15,975 | 1,000 | 208 | 125 | 2,323 | 126 | 55,488 |
| 9010027 - Dispatcher - PT (.4) | 15,178 | x | | | | 1,161 | 6 | | | | | | 61 | 16,406 |
| 9010028 - Dispatcher - PT (.4) | 11,674 | x | | | | 893 | 6 | | | | | | 47 | 12,620 |
| 9010060 - Admin Assistant - PT | 16,900 | 1,056 | | | | 1,374 | 6 | | | | | | 69 | 19,405 |
| 9010101 - CAD Administrator | 54,432 | x | 960 | | | 4,237 | 6 | 15,975 | 1,000 | 208 | 110 | | 225 | 77,153 |
| 9010201 - Shift Supervisor | 54,432 | 3,402 | | | 2,600 | 4,623 | 6 | 0 | 500 | 166 | 110 | | 234 | 66,073 |
| 9010202 - Shift Supervisor | 54,432 | 3,402 | | | | 4,424 | 6 | 5,858 | 500 | 166 | 110 | | 223 | 69,121 |
| 9010203 - Shift Supervisor | 54,432 | 3,402 | | | | 4,424 | 6 | 5,858 | 0 | 70 | 110 | | 223 | 68,525 |
| 9010204 - Shift Supervisor | 54,432 | 3,402 | | | 2,600 | 4,623 | 6 | 0 | 1,000 | 208 | 110 | | 234 | 66,615 |
| 9010301 - Deputy Director | 64,537 | x | 960 | | | 5,011 | 6 | 15,975 | 1,000 | 208 | 110 | 5,895 | 268 | 93,969 |
| 9010401 - Executive Director | 87,692 | x | 960 | 5,400 | | 7,195 | 6 | 15,975 | 1,000 | 208 | 110 | 14,014 | 373 | 132,933 |
| | $1,524,380 | $80,679 | $2,880 | $5,400 | $14,430 | $124,524 | $216 | $310,452 | $18,600 | $4,902 | $2,933 | $50,415 | $6,368 | $2,146,179 |

# Employer Contribution Details for Calhoun Co Conso Dispatch Auth (1316) For the Fiscal Year Beginning January 1, 2013

## Table 1

| Division | Amort. Period for Unfund. Liab.[4,5] | Employer Contributions[1] | | | Blended Employer Contribut.[7] | GASB ARC[6] | Member Contribut. Conversion Factor[2] |
|---|---|---|---|---|---|---|---|
| | | Normal Cost | Unfunded Accrued Liability | Total Required Employer Contribut. | | | |
| **Percentage of Payroll** | | | | | | | |
| 01 - Administrators | 25 | - | - | - | | | |
| 10 - Supervisors | 25 | - | - | - | | | |
| 11 - Emergency Telecom | 25 | - | - | - | | | |
| **Estimated Monthly Contribution[3]** | | | | | | | |
| 01 - Administrators | 25 | $ 545 | $ (556) | $ 0 | | | |
| 10 - Supervisors | 25 | 1,859 | (1,302) | 557 | | | |
| 11 - Emergency Telecom | 25 | 4,288 | (7,181) | 0 | | | |
| **Total Municipality** | | **$ 6,692** | **$ (9,039)** | **$ 557** | | | |
| **Estimated Annual Contribution[3]** | | **$ 80,304** | **$ (108,468)** | **$ 6,684** | | | |

[1] The above Employer contribution requirements are in addition to the Member contributions, if any, shown in Table 2.

[2] If Member contributions are increased/decreased by 1.00% of pay, the Employer contribution requirement will decrease/increase by the Member Contribution Conversion Factor.

[3] For divisions that are open to new hires, estimated contributions are based on valuation payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts (usually higher). For divisions that will have no new hires, invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the Appendix.

[4] If projected assets exceed projected liabilities as of the beginning of the January 1, 2013 fiscal year, the negative unfunded accrued liability is amortized (spread) over 10 years. This amortization is used to reduce the employer contribution rate.

[5] If the division is closed to new hires, with new hires not covered by MERS defined benefit or hybrid provisions, the amortization period will decrease by 2 years each valuation year, until a minimum 5 year amortization is attained. This will result in amortization payments that increase faster than 4.5% each year. If the division is closed to new hires, with new hires (and transfers) covered by MERS defined benefit or hybrid provisions, the standard open division amortization period will apply.

[6] For reporting and disclosure purposes under Statement Nos. 25 and 27 of the Governmental Accounting Standards Board, the annual required contribution (ARC) for this division is based on a 30 year level dollar amortization.

[7] For linked divisions, the employer will be invoiced the Total Required Employer Contribution rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown above, by contacting MERS at 800-767-2308.

**Please see the Comments on the Investment Markets.**

# 2014 Maintenance/Service Contracts

| Vendor | Description | 2012 | 2013 | 2014 Budget |
|---|---|---|---|---|
| Advanced Wireless (AWT) | Vesta Pallas 9-1-1 Phone System - CPE Support | $24,556 | $26,602 | x |
| Advanced Wireless (AWT) | Vesta Pallas 9-1-1 Phone System - Software & Managed Services | x | x | x |
| AT&T | Vesta Pallas 9-1-1 Phone System - CPE Support | x | $27,819 | $27,819 |
| AT&T | Vesta Pallas 9-1-1 Phone System - Software & Managed Services | x | | |
| Bridgeway Cummins | Generator maintenance and service | $1,600 | $1,511 | $1,511 |
| CORE Technologies | Support for MultiBridge Enterprise & 3 Talon Licenses (added in 2012) | $1,500 | $1,800 | $1,905 |
| Critical System Service | Maintenance & 24/7 Response for Air Handling Systems | $5,808 | $5,808 | $5,808 |
| DSS Corporation | Equature Recording System (1st yr included w/purchase) | $4,825 | $4,825 | $5,200 |
| Eaton | UPS Maintenance/Service | x | $4,467 | $4,464 |
| ESRI | Map Editor for CAD Map | $2,200 | $2,100 | $2,200 |
| Midwest Communications | Tower Lease - Girard Rd (Contractual 2% increase each year) | $10,500 | $10,710 | $10,925 |
| Motorola | CAD and MCT Software Support/Maintenance | $137,104 | $145,000 | x |
| SunGard Public Sector | CAD and MCT Software Support/Maintenance | x | x | $60,712 |
| Stratus Technologies | CAD Server - Stratus ftServer 2700 | x | x | $5,988 |
| MPSCS | 800 MHz Radio System Mic Fees for portable radios | $1,000 | $1,000 | $1,000 |
| MPSCS | Maintenance on MPSCS Tower Microwave - Teki to BC | $12,000 | $12,000 | $9,000 |
| MSP - CJIS Division | LEIN Agency and Station Fee | $500 | x | x |
| MSP - CJIS Division | LGNet Connection | $7,000 | $7,000 | $7,000 |
| NotePage | Paging Software (TWO Interfaces and THREE Connectors) | $425 | $425 | $600 |
| Priority Dispatch | ProQA Software and 3 Cardsets Support/Maintenance | $5,440 | $5,500 | $5,282 |
| Roe Comm | Township Fire Simulcast System | x | x | $3,200 |
| Radio Communications | Antenna Sites and Radio Network Equipment | $48,890 | $50,000 | $50,000 |
| Radio Communications | Tower Lease (176 Meachem Ave - Contractual 2% increase each year) | $15,423 | $15,732 | $16,047 |
| DJ Lawn & Landscaping | Tower Site mowing and plowing | x | x | $6,000 |
| Various Vendors | Time and materials contracts with various vendors. | $10,000 | $10,000 | $10,000 |
| | TOTAL | $288,771 | $304,480 | $234,661 |

# 2014 CCCDA Operational & Capital Projects

| PROJECT and/or EQUIPMENT: | Description | ACCOUNT # | AMOUNT |
|---|---|---|---|
| **Intercom System** | Intercom System for the Dispatch Center - dispatch center staff can see individuals when they arrive at one of the center entrances but have no way of validating identity or finding out what the resident needs. | 261.901.2911 980.000 | **$15,000** |
| **VHF Radio System Upgrades** | Continue upgrading VHF Radio System - primary focus for 2014 monies will be improvements to County Fire: add transmitters to Albion and Tekonsha area, and conversion to five site simulcast. | 261.901.2911 980.000 | **$285,000** |

| **Account Subtotals:** | **261.901.2911 980.000** | **$300,000** |
|---|---|---|

# Calhoun County Consolidated Dispatch Authority
## 2014 Proposed Budget

| Account Number | Description | 2011 Actual Amount | 2012 Actual Amount | 2013 Amended Budget | 2013 YTD (10/31/13) | 2014 PROPOSE Budget |
|---|---|---|---|---|---|---|
| REVENUES | | | | | | |
| Business Unit2911 - Dispatch Operations | | | | | | |
| 400.050 | Carry Over Miscellaneous | $0 | $0 | $296,937 | $0 | $0 |
| 607.015 | Department Fees FOIA | $533 | $377 | $450 | $547 | $500 |
| 615.010 | Surcharges State | $302,868 | $301,086 | $300,000 | $158,435 | $315,000 |
| 615.020 | Surcharges 911 | $863,670 | $850,446 | $875,000 | $419,392 | $839,000 |
| 615.030 | Surcharges Local Service | $2,611,085 | $2,338,471 | $2,415,483 | $2,371,102 | $2,484,350 |
| 664.000 | Interest and Dividends Revenue | $0 | $0 | $0 | $268 | $1,300 |
| 671.000 | Miscellaneous Revenue | $193,898 | $11,510 | $0 | $17,884 | $0 |
| | Business Unit Total: 2911 - Dispatch Operati | $3,972,054 | $3,501,890 | $3,887,870 | $2,967,628 | $3,640,150 |
| Business Unit2912 - CCCDA Training | | | | | | |
| 615.010 | Surcharges State | $28,952 | $34,641 | $30,500 | $18,118 | $36,000 |
| | Business Unit Total: 2912 - CCCDA Trai | $28,952 | $34,641 | $30,500 | $18,118 | $36,000 |
| | Revenues Tota | $4,001,006 | $3,536,531 | $3,918,370 | $2,985,746 | $3,676,150 |
| EXPENDITURES | | | | | | |
| Business Unit2911 - Dispatch Operations | | | | | | |
| Personnel Services | | | | | | |
| 702.020 | Salaries Regular | $1,379,257 | $1,393,400 | $1,509,301 | $1,151,404 | $1,594,059 |
| 702.030 | Salaries Overtime | $118,495 | $94,628 | $120,000 | $88,857 | $92,500 |
| 702.050 | Salaries S & A | $5,451 | $20,910 | $15,000 | $10,488 | $15,000 |
| 703.000 | Longevity Pay Expense | $9,175 | $0 | $0 | $0 | X |
| 704.030 | Other Pay Bereavement | $172 | $1,560 | $3,000 | $1,113 | $3,000 |

| | | | | | | |
|---|---|---|---|---|---|---|
| 706.000 | Termination Pay Expense | $2,702 | $231 | $21,000 | $23,683 | $15,000 |
| 710.000 | Payment in Lieu Insurance | $10,275 | $11,882 | $11,882 | $11,265 | $14,430 |
| 715.020 | Allowance Auto | $3,900 | $4,050 | $5,400 | $4,050 | $5,400 |
| 715.030 | Allowance Cell Phone | $0 | $0 | $2,790 | $1,880 | $2,880 |
| Fringe Benefits | | | | | | |
| 719.000 | Worker's Comp Expense | $8,446 | $5,810 | $6,185 | $5,239 | $6,364 |
| 720.010 | Insurance Benefits Hospitalization | $327,860 | $268,721 | $321,000 | $227,811 | $310,452 |
| 720.020 | Insurance Benefits Dental | $19,935 | $22,193 | $24,544 | $14,946 | $18,600 |
| 720.030 | Insurance Benefits Vision | $2,440 | $4,061 | $4,445 | $3,593 | $4,902 |
| 720.040 | Insurance Benefits Life | $3,096 | $2,820 | $3,108 | $2,225 | $2,933 |
| 720.050 | Insurance Benefits Unemployment | $190 | $200 | $200 | $143 | $216 |
| 721.000 | Social Security Expense | $113,477 | $114,072 | $115,660 | $93,713 | $124,434 |
| 725.010 | Retirement CCCDA MERS DB | $186,366 | $121,381 | $12,000 | $9,000 | $12,000 |
| 725.020 | Retirement CCCDA MERS DC | $38,471 | $33,079 | $48,000 | $32,992 | $50,415 |
| 727.000 | Office Supplies Expense | $5,817 | $5,610 | $9,000 | $6,138 | $9,000 |
| 730.000 | Maintenance Supplies Expense | $296 | $1,038 | $1,000 | $454 | $1,000 |
| 740.000 | Uniform Supplies Expense | $336 | $1,036 | $3,500 | $2,446 | $3,000 |
| 760.000 | Kitchen Supplies Expense | $584 | $107 | $1,200 | $313 | $1,000 |
| Other Services & Charges | | | | | | |
| 801.010 | Contractual Services Misc | $246,097 | $266,787 | $304,480 | $233,335 | $234,661 |
| 805.070 | Professional Services Audit Fees | $7,500 | $7,700 | $8,000 | $7,200 | $8,000 |
| 810.000 | Administrative Fees Expense | $55,000 | $49,240 | $50,000 | $49,240 | $49,240 |
| 813.010 | Legal Fees Misc | $639 | $6,217 | $10,000 | $0 | $5,000 |
| 820.010 | Interpreter Fees Misc | $0 | $11 | $500 | $19 | $500 |
| 835.020 | Medical Services Employee Physical Exams | $401 | $376 | $800 | $125 | $500 |
| 835.030 | Medical Services Drug Testing | $20 | $0 | $720 | $84 | $300 |
| 850.020 | Communications Cell Phone Service | $2,080 | $1,920 | $250 | $0 | $250 |
| 850.030 | Communications Telephone Service | $25,859 | $23,064 | $28,000 | $23,268 | $27,000 |
| 850.060 | Communications Internet Service | $733 | $6,766 | $7,500 | $6,730 | $7,260 |
| 850.070 | Communications Copying | $425 | $858 | $2,000 | $1,519 | $2,400 |

| | | | | | | |
|---|---|---|---|---|---|---|
| 850.080 | Communications Mailing | $246 | $280 | $1,500 | $305 | $1,100 |
| 870.010 | Travel Expense Other | $2,922 | $5,097 | $6,000 | $4,036 | $6,300 |
| 870.020 | Travel Expense Mileage | $1,056 | $1,872 | $2,500 | $1,374 | $2,800 |
| 870.030 | Travel Expense Training | $2,525 | $2,990 | $5,000 | $2,466 | $6,000 |
| 871.010 | Education Expense | $4,271 | $668 | $5,000 | $2,764 | $6,000 |
| 900.000 | Printing Expense | $1,230 | $1,053 | $1,500 | $1,000 | $1,500 |
| 905.000 | Advertising Expense | $1,284 | $3,674 | $2,000 | $506 | $1,200 |
| 915.000 | Subscription Fees Expense | $1,190 | $1,854 | $2,300 | $413 | $2,600 |
| 920.010 | Utilities Gas | $339 | $1,571 | $2,500 | $354 | $3,000 |
| 920.020 | Utilities Electricity | $17,596 | $26,800 | $26,000 | $20,525 | $31,000 |
| 934.010 | Maintenance Equipment | $7,750 | $8,136 | $15,000 | $8,129 | $13,000 |
| 940.030 | Rentals Building/Office | $21,284 | $21,284 | $21,285 | $21,284 | $30,206 |
| 955.000 | Miscellaneous Operating Expense | $6,484 | $4,872 | $7,000 | $3,238 | $7,000 |
| 958.010 | Insurance Premium | $39,089 | $35,279 | $40,000 | $29,665 | $33,000 |
| 964.010 | Refunds and Rebates Expense | $0 | $0 | $300,000 | $300,000 | X |
| 976.000 | Project Costs Expense | $11,416 | $0 | $6,000 | $0 | $5,000 |
| 980.000 | Equipment Equipment | $42,977 | $39,939 | $311,500 | $19,458 | $300,000 |
| 980.010 | Equipment Small Equipment | $13,559 | $10,717 | $20,000 | $7,044 | $16,950 |
| 991.010 | Loans Principal | $645,099 | $0 | $0 | $0 | $80,000 |
| 991.020 | Loans Interest | $23,280 | $0 | $0 | $0 | $4,584 |
| 992.010 | Leases Principal | $385,000 | $400,000 | $415,000 | $415,000 | $435,000 |
| 992.020 | Leases Interest | $75,894 | $61,880 | $47,320 | $47,320 | $32,214 |
| | Business Unit Total: 2911 - Dispatch Operati | $3,879,983 | $3,097,693 | $3,887,870 | $2,898,154 | $3,640,150 |

Business Unit2912 - CCCDA Training

Personnel Services

| | | | | | | |
|---|---|---|---|---|---|---|
| 702.020 | Salaries Regular | $0 | $0 | $9,500 | $0 | $7,000 |
| 702.03 | Salaries Overtime | $0 | $0 | $0 | $0 | $4,000 |

| Other Services & Charges | | | | | | |
|---|---|---|---|---|---|---|
| 870.010 | Travel Expense Other | $4,532 | $4,142 | $6,000 | $3,956 | $7,000 |
| 870.020 | Travel Expense Mileage | $1,653 | $1,740 | $3,000 | $1,594 | $3,500 |
| 870.030 | Travel Expense Training | $15,029 | $11,118 | $12,000 | $10,921 | $14,500 |
| | Business Unit Total: 2912 - CCCDA Trai | $21,214 | $16,999 | $30,500 | $16,471 | $36,000 |
| | Expenditures Tota | $3,901,197 | $3,114,692 | $3,918,370 | $2,914,625 | $3,676,150 |

| Business Unit 2911 - Dispatch Operations SUMMARY | 2011 Actual Amount | 2012 Actual Amount | 2013 Amended Budget | 2013 YTD (10/31/13) | 2014 PROPOSE Budget |
|---|---|---|---|---|---|
| Revenue Grand Totals: | 3,972,054 | 3,501,890 | 3,887,870 | 2,967,628 | $3,640,150 |
| Expenditure Grand Totals: | (3,879,983) | (3,097,693) | (3,887,870) | (2,898,154) | ($3,640,150) |
| | | | | | |
| 2911 - Dispatch Operations Net: | 92,071 | 404,197 | 0 | 69,474 | $0 |

| Business Unit 2912 - CCCDA Training SUMMARY | 2011 Actual Amount | 2012 Actual Amount | 2013 Amended Budget | 2013 YTD (10/31/13) | 2014 PROPOSE Budget |
|---|---|---|---|---|---|
| Revenue Grand Totals: | 28,952 | 34,641 | 30,500 | 18,118 | $36,000 |
| Expenditure Grand Totals: | (21,214) | (16,999) | (30,500) | (16,471) | ($36,000) |
| | | | | | |
| 2912 - CCCDA Training Net: | 7,738 | 17,642 | 0 | 1,647 | $0 |

| NET SUMMARY | 2011 Actual Amount | 2012 Actual Amount | 2013 Amended Budget | 2013 YTD (10/31/13) | 2014 PROPOSE Budget |
|---|---|---|---|---|---|
| Revenue Grand Totals: | 4,001,006 | 3,536,531 | 3,918,370 | 2,985,746 | $3,676,150 |
| Expenditure Grand Totals: | (3,901,197) | (3,114,692) | (3,918,370) | (2,914,625) | ($3,676,150) |
| | | | | | |
| Net Grand Totals: | 99,809 | 421,839 | 0 | 71,121 | $0 |