



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

January 14, at 2:30 p.m.

Law Library

Calhoun County Administrative Building

The meeting was called to order by Chairman Matt Saxton at 2:32P.M.

ROLL CALL:

Directors Present:

Matt Saxton, Chairman
Susan Baldwin, City of Battle Creek (Seat #2), via phone
Jeff Albaugh, Vice-Chairperson
Brent Williams, City of Marshall
Jim Blocker, City of Battle Creek (Seat #1)
Ken Snyder, City of Albion

Directors Excused:

Jim Coleman, Michigan State Police
Steve Frisbie, County Board of Commissioners
Marty Uldriks, Area Metropolitan Services Agency

Others Present:

Rich Feole, CCCDA
Kim Grafton, CCCDA
Kate Chism, CCCDA
Jim Dyer, Legal Counsel

Organizational Items

1. Election of Chairperson
2. Election of Vice Chairperson

Newly elected officers to assume roles

Chairman Saxton opened the floor for nominations. Jim Blocker made a motion to keep both positions as is. The motion was supported by Ken Snyder. Brent Williams made a motion to close the nomination process. It was supported by Jim Blocker. There was no discussion.

All were in favor.

The motion was approved.



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AGENDA APPROVAL

A motion was made by Brent Williams to approve the January 14, 2020 CCCDA Governing Board agenda. The motion was seconded by Ken Synder.

All were in favor.
Motion was approved.

MEETING MINUTES

A motion was made by Brent Williams to accept the December 11, 2019, CCCDA Governing Board minutes (with date change). The motion was seconded by Ken Snyder.

All were in favor.
Motion was approved.

PUBLIC COMMENT

No public comment was provided.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: December 1 to December 31
3. Year-to-Date Budget Performance Reports
4. 2019 Year-to-Date Statistics
5. Quality Assurance Reports
6. General Correspondence

A motion was made by Jim Blocker to approve the January 14, 2020 Consent Agenda. The motion was seconded by Ken Snyder.

All were in favor.
Motion was approved.

Employee of the Quarter Presentation- Kate Chism

EXECUTIVE DIRECTOR'S REPORT

1. POTUS-It went fairly smoothly. Had Supervisor Smith at the Battle Creek EOC. Had extra staff at our center. Very pleased with the overall outcome.
2. Lease- The payment has been made the lease filed at the clerk's office.
3. Perfect Attendance- Four staff members have qualified this year for perfect attendance.
4. MERS 95% Policy- will have an update for board approval next board meeting.



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5. MERS- an update from MERS for next meeting.

OLD BUSINESS

1. **MERS 95%**- Policy will be available for board approval by the next board meeting.

NEW BUSINESS

1. **Out of State Travel**- Approval for those employees who qualify with perfect attendance.

A motion was made by Brent William to approve the travel. It was supported by Ken Snyder.

All were in favor.

The motion was passed.

PUBLIC COMMENTS

No public comment provided.

ADJOURNMENT

Meeting was adjourned at 2:45 P.M.